

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 27th October, 2009**, at **7.00 p.m.**

PRESENT:

Councillor F. Purdue-Horan - Chairman
 “ G. Davidson
 “ J. Eagles
 “ F. Kerry
 “ A. Shelton

DECLARATIONS OF INTEREST:

Councillor Kerry declared an interest in Folio 6146, Item 6.02, Grant aid, Robert Miles Infants' School, and Folio 6147, Item 10.01, Harry Churchill Beet.

APOLOGIES:

Apologies for absence were received from Councillor Mrs. M. Stockwood..

1.00 MINUTES:

The Minutes of the meeting held on the 18th August, 2009, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

2.00 MATTERS ARISING FROM THE MINUTES (For information)

- 01 The Clerk confirmed receipt of a refund in respect of grant aid given to No2Newton group.
- 02 The Clerk confirmed monies had been received in relation to sale of the tractor.

3.00 BUDGET REPORT:

The Clerk answered any queries and it was

RECOMMENDED to approve the figures provided. This item was referred to Private and Confidential matters.

4.00 ACCOUNTS FOR PAYMENT - REPORT 'B':

Accounts were presented for payment.

It was agreed to

RECOMMEND approval.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 27th October, 2009**, at **7.00 p.m.** continued.....

5.00 ACCOUNTS PAID - REPORT 'C':

Accounts paid since the last meeting were presented. The Clerk answered any queries and it was agreed to

RECOMMEND approval.

6.00 APPLICATIONS FOR GRANT AID - REPORT 'D', INCLUDING:

01 Bingham Youth Theatre Community Interest Company

Councillors were confused by the term 'Community' and 'Company' in the group's title. The Clerk to confirm whether or not it was run as a business or a community group, i.e. not for profit. The Clerk to also confirm where the equipment was to be stored in the event of the application for grant aid being successful.

Councillor Kerry did not take part in matters relating to the following item.

02 Robert Miles Infants' School

A request had been received for a grant towards the school's centenary celebrations next year, and it was

RECOMMENDED that under the terms of S137 of the Local Government Act, the sum of £500.00 be granted.

7.00 REFERRALS FROM RECREATIONAL & CEMETERY COMMITTEE, INCLUDING:

01 Reinstating of 'No Dogs Beyond This Point' Signs on New Training Pitches

It was agreed to arrange a meeting between the Sports Clubs and Dog Owners' Groups to address any issues. In the meantime, dog owners are to be asked to refrain from using the new training area for dog walking for two years after remedial works were undertaken.

02 Bingham Town Council Sign for Pavilion

After a brief discussion, it was

RECOMMENDED to have a decorative sign, possibly in italic script or otherwise. The Clerk and Chairman to address (i.e. not as per the example presented).

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 27th October, 2009**, at **7.00 p.m.** continued.....

7.00 REFERRALS FROM RECREATIONAL & CEMETERY COMMITTEE, INCLUDING:-

03 Sign for Allotments

After a brief discussion, Councillors

RECOMMENDED to also include 'authorised personnel' on the example presented.

8.00 2008/2009 ANNUAL RETURN:

The Clerk confirmed receipt of the Annual Return which had been given an unqualified audit opinion. Councillors had received copies of the correspondence between the external auditor and the Town Clerk, addressing queries which had been raised during the audit.

9.00 FREEDOM OF INFORMATION ACT:

The Chairman reported that a few requests had been received which obviously took time to address. The Clerk to obtain charges being made by other Town/Parish Councils and also by Rushcliffe Borough Council.

10.00 CORRESPONDENCE:

Councillor Kerry did not take part in discussions on the following item.

01 Commemoration of Victoria Cross Veteran, Harry Churchill Beet – Letter from St. Mary & All Saints Parish Church

The Clerk referred to information provided on Harry Churchill Beet and the "account of deed" for which he was awarded the Victoria Cross. After a brief discussion it was felt that the circumstances did not meet the criteria in the letter from the Rector of St. Mary's Church and, therefore, it was

RECOMMENDED to acknowledge the letter from the church. However, it was agreed to pursue the possibility of a plaque in the Council Chamber at The Old Court House. Councillor Davidson agreed to provide additional information.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 27th October, 2009**, at **7.00 p.m.** continued.....

11.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

PRIOR TO THE COMMENCEMENT OF THE FOLLOWING BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"That the Press and public be excluded from the remainder of the meeting as publicity of the matters yet to be discussed are prejudicial to the public interest by reason of the confidential nature of the business about to be transacted."

The following items were discussed:-

- 01 STAFFING MATTERS**
- 02 OLD COURT HOUSE**
- 03 BUTT FIELD MATTERS**
- 04 WALLENFELS PLAY AREA**
- 05 ALLOTMENTS**
- 06 CIVIC AWARDS**

As there was no further business to transact, the meeting finished at 9.00 p.m.

.....
CHAIRMAN

Date:

BUDGET REPORT:

BINGHAM TOWN COUNCIL SUMMARY SEPT 09

REPORT A cont.

BAL B.FWD		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Allotments		300	380	80	1250	680.27	569.73	649.73
Cemetery		4,350.00	2,899.00	-1,451.00	3,955.00	1,448.98	2,506.02	1,055.02
Community		10.00	12.00	2.00	860.00	0.00	860.00	862.00
Depot		1,350.00	0.00	-1,350.00	67,170.00	35,416.37	31,753.63	30,403.63
Environment		0	30.00	30.00	6,300.00	5,749.59	550.41	580.41
Finance		3,000.00	712.03	-2,287.97	78,300.00	40,321.62	37,978.38	35,690.41
Old Court House		11000	3,889.62	-7,110.38	27,025.00	14,136.94	12,888.06	5,777.68
Promotion		0	2,873.36	2,873.36	15,080.00	4,644.07	10,435.93	13,309.29
Recreation		710.00	1,672.60	962.60	5,500.00	2,172.54	3,327.46	4,290.06
TOTALS		20,720.00	12,468.61	-8,251.39	205,440.00	104,570.38	100,869.62	92,618.23

Precept	184,720.00	184,720.00	0.00	0.00	0.00	0.00	0.00	0
Mayors Charity	0	0	0	0	0	0.00	0.00	0.00

Reserves		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
Office Eqpt		0.00	0.00	0	0.00	0	0	0.00
DCH Capital		0.00	0.00	0	0.00	0	0	0.00
Depot		0.00	0.00	0	0.00	0	0	0.00
Allotment		0.00	0.00	0	0.00	0	0	0.00
Environment		0.00	0.00	0	0.00		0	0.00
General Reserve	64,981.77	0.00	0.00	0	0.00	9570.43	-9570.43	55,411.34
Promotion		0.00	0.00	0	0.00	0	0	0.00
Recreation		0.00	0.00	0	0.00	0.00	0	0.00
Cemetery		0.00	0.00	0	0.00	0	0	0.00
Community Capital		0.00	0.00	0	0.00	1500	-1500	-1,500.00
Property Land		0.00	0.00	0	0.00	0	0	0.00
Capital Total	64,981.77	0.00	0.00	0.00	0.00	11,070.43	-11,070.43	53,911.34

Butt Field Project		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
Pitch Works	-127,848.59	0.00		0	0.00	14,750.50	-14750.5	-142,599.09
Pavilion/Access	-335,747.97	0.00	126,021.86	126021.86	0.00	162,930.04	-162930.04	-372,656.15
Fees	-37,949.15	0.00		0	0.00	20020.52	-20020.52	-57,969.67
Land Purchase	-18,246.21	0.00		0	0.00	0	0	-18,246.21
Football Foundation	383,849.00	0.00	33696	33696	0.00	0	0	417,545.00
Contamination Work	-1,956.40	0.00		0	0.00	0	0	-1,956.40
BF Project Total	-137,899.32	0.00	159,717.86	159,717.86	0.00	197,701.06	-197,701.06	-175,882.52

summary

Continued...../

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 27th October, 2009,**
at **7.00 p.m.** continued.....

Accounts presented 27th October, 2009

CHEQ NO.	DATE	RECEIPT	£
8683	26.10.09	Ken Waller Stalls, marquee & tables for summer fair	2000.00
8684	26.10.09	Plantscape Ltd Winter flower tower	161.00
8685	26.10.09	B.Maltby & Co. Removal of best kept village sign & making good	143.75
8686	27.10.09	WPS Insurance Mayors Chain	19.93
			2324.68

Continued...../

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 27th October, 2009**,
at **7.00 p.m.** continued.....

Accounts Paid 27 October 2009

Auto	Wages w19	Wages w19	838.32
Auto	Wages w19	Wages w19	78.68
Auto	Wagesw19	Wages w19	82.17
DD	Copier lease	Siemens Financial Services	267.30
DD	non domestic rates	RBC	54.00
Auto	Wages w20	Wages w20	874.50
Auto	Wages w20	Wages w20	78.68
Auto	Wages w20	Wages w20	82.17
DD	OCH elec bill	Eon	342.00
8624	Petty Cash Purchases	Petty Cash	65.91
8625	Black dog bin liners	Arrow Packaging	125.35
8626	Cem elec bill	Eon	49.61
8627	Crossword prize	Ms H Carr	20.00
8628	Keyholding service	RBS Invoice Finance Ltd	39.10
8630	Superannuation M5	NCC	1,067.08
8630	Superannuation M5	NCC	80.16
8629	LH AVC's	Prudential	100.00
8631	OCH water bill	Severn Trent Water	385.00
8632	Tax/NI M5	HMRC	979.85
8632	Tax/NI M5	HMRC	1,511.04
8633	Town News	H Jarrow	120.00
8634	H & S Contact Line subs	Focus Health & Safety Ltd	307.27
Auto	Wages w21/M5	Wages w21/M5	2,972.87
Auto	Wages w21	Wages w21/M5	88.68
Auto	Wages w21	Wages w21/M5	869.13
8635	Allot water bill	Severn Trent Water	305.27
8635	Cem water bill	Severn Trent Water	189.51
8636	Gutter repairs	P Selby	70.00
Auto	Wages w22	Wages w22	831.12
Auto	Wages w22	Wages w22	98.68
Auto	Wages w22	Wages w22	82.17
8637	Wallenfels flyer	H Jarrow	25.00
8638	OCH Gas	Eon	300.34
8639	Parts	Henton & Chatell	15.02
DD	Monthly broadband charge	Tiscali	16.68
DD	Tractor lease payment	HFG Ltd	557.75
DD	Mobile phone bill	O2	41.61
8640	Charles Arnold Baker 8th ed	SLCC	55.60
8641	Copier charge	Reprotec Office Solutions	23.01
8642	Dog poop bags	Arrow Packaging	149.73
8643	Mileage (litter picking)	B Gardner	80.40
Auto	Wages w23	Wages w23	792.77
Auto	Wages w23	Wages w23	82.17
Auto	Wages w23	Wages w23	108.59
DD	non domestic rates	RBC	679.00
8644	Petty Cash Purchases	Petty Cash	77.04
8645	Community Bldg sketch plans	HSSP Architects	1,725.00
8646	New PAYG mobile phones	L Holland	29.98
Auto	Wages w24	Wages w24	812.73
Auto	Wages w24	Wages w24	78.68
Auto	Wages w24	Wages w24	82.17

Continued...../

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 27th October, 2009,**
at **7.00 p.m.** continued.....

DD	non domestic rates	RBC	54.00
DD	OCH elec bill	Eon	250.00
Auto	Wages w25/M6	Wages w25/M6	2,988.07
Auto	Wages w25	Wages w25/M6	804.15
Auto	Wages w25	Wages w25/M6	93.68
8648	P3 path maintenance	SP Rose	329.25
8649	Fuel account	Arval UK Ltd	146.00
8650	Town News	H Jarrow	120.00
8651	50+ leaflet photos	A Hall	25.00
8652	Superannuation M5	NCC	1,088.02
8652	Superannuation M5	NCC	100.20
8653	P3 path maintenance	A & FW Cockayne	281.35
8624	LH AVC's	Prudential	100.00
8655	Petty Cash Purchases	Petty Cash	75.28
8656	Tax/NI M5	HMRC	964.65
8656	Tax./NI M5	HMRC	-0.78
8656	Tax/NI M5	HMRC	1,800.13
8657	Butt Field Bal of Final	Wood & Weir	5,065.16
	Accounts		
8658	Telephone charges	BT Payment Services Ltd	34.46
Auto	Wages w26	Wages w26	819.00
Auto	Wages w26	Wages w26	88.68
Auto	Wages w26	Wages w26	82.17
DD	Tractor lease payment	HFGL Ltd	557.75
DD	Mobile phone bill	O2	40.95
8659	Telephone charges	BT Payment Services Ltd	63.00
8659	Alarm charges	BT Payment Services Ltd	60.30
8659	Alarm charges	BT Payment Services Ltd	60.41
8660	Trade waste	RBC	149.65
8661	Parts	Platts Harris	26.09
8662	Dog poop bags	Arrow Packaging	149.73
8663	Workwear	Alexandra plc	17.71
8664	Repair/maint materials	Handicentre(Bingham)	13.86
Auto	Wages w27	Wages w27	831.40
Auto	Wages w27	Wages w27	82.17
Auto	Wages w27	Wages w27	88.68
8665	OCH electrical test/inspection	Bingham Electrical Services	584.20
8666	Vacuum cleaner	Viking Direct	148.75
8666	Stationery	Viking Direct	192.15
8667	OCH lift service contract/call	TES	201.19
8668	Copier charge	Reprotec Office Solutions	9.69
8669	Tractor log book	L Holland	25.00
8670	50+ leaflet printing	The Print Quarter	848.00
8671	External audit fees	Clement Keys Chartered	2,875.00
	Account		
8672	Domain renewal	D Rodgers	130.00
8673	Mileage (litter picking)	B Gardner	67.20
Auto	Wages w28	Wages w28	760.41
Auto	Wages w28	Wages w28	82.17
Auto	Wages w28	Wages w28	78.68
8674	Town News	H Jarrow	120.00
8674	Civic Service order of service	H Jarrow	20.00
8675	Keyholding service	RBS Invoice Finance Ltd	78.20
8676	Diesel oil	Chandlers Oil & Gas	449.19

Continued...../

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 27th October, 2009**,
at **7.00 p.m.** continued.....

8677	Crossword prize	mr C Watton	20.00
8678	Repair/maint materials	Handicentre(Bingham)	28.07
8679	SDU contract	Cannon Hygiene	562.07
8680	Fuel account	Arval UK Ltd	130.00
8681	Web hosting	D Rodgers	104.88
8682	Civic service buffet/flowers	L Holland	150.00
Auto	wages w29	wages w29	730.88
Auto	Wages w29	wages w29	88.68
Auto	Wage w29	wages w29	82.17
			<u>44,805.64</u>

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 27th October, 2009**, at **7.00 p.m.** continued.....

Report to the Policy & Resources Committee – 27th October 2009

Matter for Decision – Agenda item 7 refers

Grant Application –

1 Purpose of Report

To enable the Council to determine applications for grant aid.

2 Budget Provision

The Committee has allocated £5,000 for grant aid in 2009/10.

3 Information

3.1 Bingham Youth Theatre Community Interest Company. (See attached information.)

3.2 Robert Miles School (See attached)

4 Donations up to 30th September 2009

Total donations up to 30 th September 09	1975.00
Refund from No2Newton	<u>106.85</u>
	1868.15

Remaining Budget available	3131.85
-----------------------------------	----------------

LYNN HOLLAND

TOWN CLERK