

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at **7.15 p.m.**

**PRESENT:**

Councillor F. Purdue-Horan - Chairman  
 " M. Barham  
 " A. Harvey  
 " Mrs. T. Kerry  
 " J. Stockwood  
 " Mrs. M. Stockwood

Also in attendance: Councillors A. Ashmore

**1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:**

There were no apologies for absence.

**2.00 DECLARATIONS OF INTEREST:**

Cllr. A.R.Harvey declared an interest re agenda item 11 Letter from Friends of the Manor House as he was a member of the group. Cllr. Mrs. M.Stockwood declared an interest in the same item due to being Chairman of Nottinghamshire Buildings Preservation Trust.

**3.00 MINUTES:**

The Minutes of the meeting held on the 23<sup>rd</sup> October, 2012, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

01 Matters Arising (including Action Points)

Refer to Action Points, Appendix 'A', attached. Noted.

**4.00 BUDGET REPORT 'A':**

The Clerk answered any queries in relation to budget monitoring and

It was

**RECOMMENDED** to approve budget monitoring up to the 31<sup>st</sup> October, 2012.

**5.00 ACCOUNTS FOR PAYMENT - REPORT 'B':**

Accounts were presented for payment and it was agreed to

**RECOMMEND** approval.

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at **7.15 p.m.** continued.....

**6.00 ACCOUNTS PAID - REPORT 'C':**

Accounts paid since the last meeting were presented and it was agreed to

**RECOMMEND** approval.

**7.00 BANKLINE PAYMENTS – REPORT 'D'**

Bankline payments from 1st April - 30th November, 2012 were presented and it was agreed to

**RECOMMEND** approval.

**8.00 REFERRALS FROM FULL COUNCIL AND OTHER COMMITTEES, INCLUDING**

**FULL COUNCIL :**

**01 Letter from Labour Party re Council Tax and Council Tax Benefit**

After a brief discussion it was agreed that benefits do not fall within the powers of Bingham Town Council and due to their complexity should remain with the principal authorities and agencies. Borough Councillors suggested that certain changes may have been deferred for a further year.

**RECREATIONAL & CEMETERY COMMITTEE :**

**02 Quotation Re. Access Road and Car Park**

Cllr. J.Stockwood reported on the additional information requested in relation to the previous quote recommended by the Committee. Recreation & Cemetery Committee support the approval of the revised quote including the edging.

**RECOMMEND** approval of the revised quote including kerb or path edging at strategic points at a cost of £ 66,309.

**ENVIRONMENT COMMITTEE**

**02 Consideration of an Apprentice Scheme**

In line with the recommendation from Environment Committee Cllr. A.R.Harvey reported on the establishment of an apprenticeship scheme. Agreed further information to be sought and referred to a future Policy & Resources Committee for consideration.

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at **7.15 p.m.** continued.....

**9.00**     **RISK MANAGEMENT POLICY REVIEW - UPDATE:**

Councillor Harvey updated members on progress to date and informed Councillors that the matter would be brought to a future meeting.

**10.00**    **GRANT AID:**

01     Friends of Linear Park

It was

**RECOMMENDED** that a donation of £196.76 be awarded to cover their insurance costs.

**11.00**    **LETTER FROM FRIENDS OF BINGHAM MANOR HOUSE.**

Cllr. Harvey reported on a recent meeting between the Heritage Lottery Fund and Friends of Bingham Manor House. Cllr. M. Stockwood also confirmed that Rushcliffe Borough Council had served an "urgent repair notice" on the owner. Councillors wished to record their appreciation of the assistance from the Nottinghamshire Buildings Preservation Trust.

It was

**RECOMMENDED** that Council agrees, in principle, to consider a grant of up to £60,000 allocated from the Bingham Community Chest, towards a suitable project prepared by 'Friends of Bingham Manor House,' to restore the Grade 2 listed building and bring it into community use, subject to the following conditions:

- a) a detailed, viable and robust business case is prepared that demonstrates a sustainable future is achievable.
- b) the application meets the terms and conditions of the Community Chest Agreement.
- c) the building is acquired and restored with the main objective being future uses or activities that benefit the Bingham community.
- d) the project receives approval for substantial grant funding from a relevant funding body, such as the Heritage Lottery Fund.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at **7.15 p.m.** continued.....

**12.00 COUNCIL'S STRUCTURE WORKING GROUP - UPDATE:**

The Chairman confirmed that the next meeting was scheduled for February 2013.

**13.00 POLICY & RESOURCES BUDGETS FOR 2013/2014**

It was

**RECOMMENDED** that the budgets in the Appendix for the Depot, Finance & The Old Court House be approved.

**14.00 BUDGET 2013/2014 - ALL REVENUE/CAPITAL BUDGETS FOR 2013/2014, INCLUDING PRECEPT/RESERVES ETC.**

It was

**RECOMMENDED** that all the budgets in the Appendix be approved and no increase in the Precept for 2013/2014. **PRECEPT FOR 2013/2014 £253,183.**

**15.00 SUBSCRIPTIONS**

It was

**RECOMMENDED** to approve the following subscriptions:

01	Society of Local Council Clerks	227.00
02	C.P.R.E.	29.00
03	Local Council Advisory Services	336.00
04	Local Council's Update	75.00
05	N.A.L.C.	1157.64* 2012 charge

**16.00 APPOINTMENT OF INTERNAL AUDITOR**

It was

**RECOMMENDED** to appoint D.Slight as Internal Auditor for 2012/2013

**17.00 2013/2014 Calendar**

Agreed to defer to Full Council as at that stage Rushcliffe Borough Council Diary dates would be available for cross referencing.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at **7.15 p.m.** continued.....

**18.00**    **CORRESPONDENCE**

- 01 Letter from Notts. County Council requesting confirmation as to whether Bingham Town Council would be offering marriage and civil partnership ceremonies before 8am and after 6pm. Agreed facilities would be available; however; charges would be reviewed.
- 02 Notification from Rugby Club of proposals to extend Town Pavilion. Agreed to invite them to a meeting.
- 03 Letter from Rushcliffe Borough Council re Council Tax arrangements and Council Tax Support Scheme. The contents were noted.
- 04 The Mayor read out a statement in relation to a local family who had been subject to racial abuse.
- Bingham Town Council condemns the recent targeted criminal and racist actions against residents of this Town.
  - BTC are working with The Police and other partner agencies to ensure this behaviour is not tolerated.
  - BTC appeal for anyone with information to contact The Police

As there was no further business to transact, the meeting finished at 8.45 p.m

.....  
CHAIRMAN

Date: .....

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at 7.15 p.m. continued.....

### **ACTION POINTS**

<b>AGENDA ITEM</b>	<b>DETAILS</b>	<b>ACTION TO BE TAKEN</b>
	Review of Services & Localism	Chman & Vice Chair to report on update meeting held by NCC. On-going.
Folio 6578 9.03	Review of Booking Policy	Agenda item for future meeting.
	Annual Inspection of sports facilities.	B.F.S.C. scheduled for August 23 <sup>rd</sup> , 2012; however, had to be re-arranged.
	Tenants' rent review	Agenda item for future meeting.
	Town Pavilion	Review of lease and rent review.
	O.C.H. - Police	Signage now in place. Completed.
6701	Consideration of business cards for Town Councillors.	On-going.
6774	Butt Field Access Road and Car Park.	On-going.
6774	Risk Management Review	On-going.
6775	Constitution and Committee Structure Review.	On-going.
6776	Old Court House	7 New windows on rear left elevation. Quote accepted; survey attended; scheduled for Jan. 2013. on-going.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at **7.15 p.m.** continued.....

BINGHAM TOWN COUNCIL SUMMARY OCTOBER 2012

REPORT A cont.

BAL B.FWD	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
	15	0	-15	1265	0	1265	1250
Community							
Promotion	5,000.00	5,438.16	438.16	20,450.00	9,861.07	10,588.93	11,027.09
Recreation	4,187.00	195.79	-3,991.21	23,175.00	12,399.15	10,775.85	784.64
Allotment	1,000.00	1,042.50	42.50	1,375.00	462.39	912.61	955.11
Cemetery	5000	5,979.00	979.00	4,280.00	4,698.93	-418.93	560.07
Environment	0.00	0.00	0.00	6,090.00	4,445.08	1,144.92	1,144.92
Depot	1350	-249.42	-1,599.42	77,050.00	31,397.55	45,652.45	44,053.03
Finance	500.00	109.22	-390.78	119,600.00	49,354.28	70,245.72	69,854.94
OCH	10,400.00	9,938.18	-461.82	27,350.00	16,699.49	10,650.51	10,188.69
<b>TOTALS</b>	<b>27,452.00</b>	<b>22,453.43</b>	<b>-4,998.57</b>	<b>280,635.00</b>	<b>129,317.94</b>	<b>150,817.06</b>	<b>139,818.49</b>

Precept	253,183.00	253,183.00	0.00	0.00	0.00	0.00	0.00
Mayors Charity	0	316.81	0	0	0.00	0.00	316.81

Reserves	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Risk Management	1,000.00	0.00	-2500	0.00	0	0	1,000.00
OCH Capital	1,300.00	0.00	-2000	0.00	0	0	1,300.00
Depot	10,892.82	0.00	-6000	0.00	0	0	10,892.82
Allotment	0.00	0.00	0	0.00	0	0	0.00
Environment	0.00	0.00	-500	0.00	0.00	0	0.00
General Reserve	151666.84	0.00	0	0.00	5331.6	-5331.6	146,335.24
Promotion	0.00	0.00	0	0.00	0	0	0.00
Recreation	0.00	5,248.48	-751.52	0.00	-645.00	645	5,893.48
Cemetery	0.00	0.00	0	0.00	0.00	0	0.00
Community Capital	1,000.00	0.00	-500	0.00	0	0	1,000.00
Property Land	19,954.26	2,306.30	-20693.7	0.00	3,203.52	-3203.52	19,057.04
<b>Capital Total</b>	<b>185,813.92</b>	<b>7,554.78</b>	<b>-32,945.22</b>	<b>0.00</b>	<b>7,890.12</b>	<b>-7,890.12</b>	<b>185,478.58</b>

<b>GRAND TOTAL</b>	<b>185,813.92</b>	<b>67,952.00</b>	<b>30,325.02</b>	<b>-37,943.79</b>	<b>280,635.00</b>	<b>137,208.06</b>	<b>142,926.94</b>	<b>325,613.88</b>
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## BUDGET REPORT 'A' continued...

Minutes of a meeting of the **Policy & Resources Committee**  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012,**  
at **7.15 p.m.** continued.....

		Oct-12			Net Variance column			
					Positive figs. = underspends			
					Negative figs. = overspends			
Community	BAL B.FWD	Receipts		Payments		Net Variance		
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
CCTV Mainte	1	0.00		0.00	700.00		700.00	
Notice Board	2	0.00		0.00	50.00		50.00	
Town Map	3	15.00		-15.00	15.00		0.00	
Trs. To Com.	4	0.00		0.00	500.00		500.00	
Community		<b>15.00</b>	<b>0.00</b>	<b>-15.00</b>	<b>1,265.00</b>	<b>0.00</b>	<b>1,265.00</b>	
<b>Promotions</b>		<b>Receipts</b>		<b>Payments</b>		<b>Net Variance</b>		
		Budget	Actual		Budget	Actual		
Town Fair	5	4,000.00	3,376.16	-623.84	7,500.00	6,445.62	1,054.38	
Christmas Fai	6	1,000.00	1,130.00	130	2,500.00	21	2,479.00	
Christmas Lgl	7	0.00		0	6,500.00		6,500.00	
Other Promoi	8	0.00	932.00	932	2,500.00	1,879.45	620.55	
Web Site	9	0.00		0	250.00	0	250.00	
Town News/In	10	0.00		0	1,200.00	1,515	-315.00	
Town Guide/In	11	0.00		0.00	0.00		0.00	
Promotions		<b>5,000.00</b>	<b>5,438.16</b>	<b>438.16</b>	<b>20,450.00</b>	<b>9,861.07</b>	<b>10,588.93</b>	
<b>Recreation</b>		<b>Receipts</b>		<b>Payments</b>		<b>Net Variance</b>		
		Budget	Actual		Budget	Actual		
Play Area/Op	12	0.00	0.00	0	5,000.00	4,686.15	313.85	
Fees	13	0.00	0.00	0	0.00	0.00	0.00	
Rent	14	1,000.00	0.00	-1,000	175.00	0	175.00	
Sports Pitch A	15	3,067.00	0.00	-3,067	12,000.00	7,713	4,287.00	
Wayleaves	16	120.00	195.79	75.79	0.00	0	0.00	
P3	77	0.00	0.00	0	0.00		0.00	
Trs. To Recreation Reserve		0.00	0.00	0	6,000.00		6,000.00	
Recreation		<b>4,187.00</b>	<b>195.79</b>	<b>-3,991.21</b>	<b>23,175.00</b>	<b>12,399.15</b>	<b>10,775.85</b>	
<b>Allotments</b>		<b>Receipts</b>		<b>Payments</b>		<b>Net Variance</b>		
		Budget	Actual		Budget	Actual		
Allotment Ret	17	1,000.00	1,042.50	42.5	375.00	375.00	0.00	
Water Charge	18	0.00	0.00	0	500.00	87.39	412.61	
Maintenance	19	0.00	0.00	0	500.00		500.00	
Allotments		<b>1,000.00</b>	<b>1,042.50</b>	<b>42.50</b>	<b>1,375.00</b>	<b>462.39</b>	<b>912.61</b>	
<b>Cemetery</b>		<b>Receipts</b>		<b>Payments</b>		<b>Net Variance</b>		
		Budget	Actual		Budget	Actual		
Rates	20	0.00	0.00	0	530.00	386.25	143.75	
Water/draina	21	0.00	0.00	0	250.00	91.19	158.81	
Grave Digging	22	0.00	0.00	0	1,500.00	1,360.00	140.00	
Electricity	23	0.00		0	500.00	8.36	491.64	
Maintenance	24	0.00	70.00	70	500.00	2,104.99	-1,604.99	
Memorials &	25	5,000.00	5,909.00	909	1,000.00	748.14	251.86	
Cemetery		<b>5,000.00</b>	<b>5,979.00</b>	<b>979.00</b>	<b>4,280.00</b>	<b>4,698.93</b>	<b>-418.93</b>	
<b>Environment</b>		<b>Receipts</b>		<b>Payments</b>		<b>Net Variance</b>		
		Budget	Actual		Budget	Actual		
General Main	26	0.00	0.00	0	640.00	397.88	242.12	
Town Floral C	27	0.00	0.00	0	4,500.00	4,047.2	452.80	
Litter & Dog E	28	0.00	0.00	0	450.00	0.00	450.00	
Trans to Environ. Reserve		0.00	0.00	0	500.00	0.00	500.00	
Environment		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,090.00</b>	<b>4,445.08</b>	<b>1,144.92</b>	



## BUDGET REPORT 'A' continued.....

Minutes of a meeting of the **Policy & Resources Committee**  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012,**  
at **7.15 p.m.** continued.....

BINGHAM TOWN COUNCIL  
BUDGET MONITORING  
30th October 2012

Dept	Receipts			Payments		Net Variance		
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget		
Equipment se	29	0.00	0.00	0	4,000.00	3,673.73	326.27	326.27
Depot Mainte	30	0.00		0	250.00	228.22	21.78	21.78
Mobile phone	31	0.00		0	200.00	99.98	100.02	100.02
Alarm	32	0.00		0	300.00	99.11	200.89	200.89
Hand tools &	33	0.00		0	100.00	102.79	-2.79	-2.79
Clothing	34	0.00		0	400.00	185.08	214.92	214.92
Wages	35	0.00		0	61,000.00	24183.47	36816.53	36,816.53
Vehicle Tax/ir	36	0.00		0	1,500.00	1112.53	387.47	387.47
Fuel	37	0.00		0	3,300.00	1712.64	1587.36	1,587.36
Trans to Depc	38	0.00		0	6,000.00	0	6000.00	6,000.00
Grass Cutting	39	1,350.00	-249.42	-1599.42	0.00	0.00	0.00	-1,599.42
<b>Depot</b>		<b>1,350.00</b>	<b>-249.42</b>	<b>-1,599.42</b>	<b>77,050.00</b>	<b>31,397.55</b>	<b>45652.45</b>	<b>44,053.03</b>
<b>Finance</b>								
		<b>Budget</b>	<b>Actual</b>		<b>Budget</b>	<b>Actual</b>		<b>Net Variance</b>
Salaries Inc Et	40	0.00	4.00	4	73,000.00	39,559.43	33440.57	33,444.57
Audit	41	0.00		0	2,000.00	1035	965.00	965.00
Office Expens	42	0.00	55.75	55.75	5,500.00	2,563.99	2936.01	2,991.76
Subscriptions,	43	0.00			2,500.00	2,396.66	103.34	103.34
Travel/mileag	44	0.00			400.00	5.30	394.70	394.70
Civic Expense	45	0.00			2,500.00	74.16	2425.84	2,425.84
Insurance	46	0.00			3,500.00	3,124.94	375.06	375.06
Advertising	47	0.00		0	700.00	174.80	525.20	525.20
Grant Ald	48	0.00		0	4,000.00	420.00	3580.00	3,580.00
Trans to Prop	49	0.00		0	23,000.00	0.00	23000.00	23,000.00
Trans to Risk	50	0.00			2,500.00	0.00	2500.00	2,500.00
Elections	51	0.00			0.00	0.00	0.00	0.00
Investment In	52	500.00	49.47	-450.53	0.00	0.00	0.00	-450.53
<b>Finance</b>		<b>500.00</b>	<b>109.22</b>	<b>-390.78</b>	<b>119,600.00</b>	<b>49,354.28</b>	<b>70,245.72</b>	<b>69,854.94</b>
Precept	76	253,183.00	253,183.00	0	0.00	0.00	0.00	0.00
<b>Old Court House</b>								
		<b>Budget</b>	<b>Actual</b>		<b>Budget</b>	<b>Actual</b>		<b>Net Variance</b>
Caretakers wr	53	0.00		0	5,600.00	2,906.59	2693.41	2,693.41
Insurance	54	0.00		0	1,600.00	1562.47	37.53	37.53
Water rates	55	0.00		0	750.00	301.33	448.67	448.67
Non domestic	56	0.00		0	5,500.00	3,780.00	1720.00	1,720.00
Gas/Elec	57	0.00		0	5,000.00	2,271.22	2728.78	2,728.78
Repairs & Ma	58	0.00		0	5,000.00	4,527.88	472.12	472.12
Equipment	59	0.00		0	400.00	0.00	400.00	400.00
Trans to OCH	60	0.00		0	2,000.00	0.00	2000.00	2,000.00
Civil ceremon	61	150.00	585.00	435	1,500.00	1,350.00	150.00	585.00
Tenants rents	62	8,500.00	8,384.68	-115.32	0.00	0.00	0.00	-115.32
Room hire	63	1,750.00	968.50	-781.5	0.00	0.00	0.00	-781.50
<b>Old Court House</b>		<b>10,400.00</b>	<b>9,938.18</b>	<b>-461.82</b>	<b>27,350.00</b>	<b>16,699.49</b>	<b>10,650.51</b>	<b>10,188.69</b>
Check to Precept submitted		27,452.00	22,453.43	-4,998.57	280,635.00	129,317.94	150817.06	139,818.49
					253,183.00			
Miscell Mayo	81		316.81	0.00	0.00	0.00	0.00	316.81

## REPORT 'B'

Minutes of a meeting of the **Policy & Resources Committee**  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012,**  
at **7.15 p.m.** continued.....

**ACCOUNTS PRESENTED 11 DECEMBER 2012**

AUTO	WAGES W36	696.63
9601	THE PRINT QUARTER - TOWN NEWS & FAIR FLYER	490.00
9602	GRANART - MEMORIAL	96.00
9603	RBC - PLANNING APP FEE	97.50
9604	E TURNS FAIR MARSHALLING	50.00
9605	G TURNS FAIR MARSHALLING	50.00
9606	LCAS ANNUAL SUBS RENEWAL	336.00
9607	ST JOHN AMBULANCE DONATION FOR FIRST AID COVER	50.00
BANKLINE	REPROTEC - COPIER CHARGE	51.61
BANKLINE	CHANDLERS OIL DIESEL OIL	847.71
BANKLINE	GAP GROUP BARRIER HIRE	43.20
BANKLINE	ALLSTAR BUS SOL FUEL ACCOUNT	189.04
BANKLINE	KEN WALLER STALL HIRE	1,275.00
BANKLINE	LEISURE LITES INSTALLATION OF LIGHTS	3,930.00
BANKLINE	RES TRACTORS - BEACON	51.66
BANKLINE	HANDICENTRE REPAIR/MAINT MATERIALS	153.50
BANKLINE	D&R SIMMONS - CHRISTMAS TREES	1,064.40
BANKLINE	B&B TRACTORS VEHICLE REPAIRS/SERVICING	1,085.84
		<u>10,558.09</u>

Continued...../

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at **7.15 p.m.** continued.....

**ACCOUNTS PAID AS AT 11<sup>TH</sup> DECEMBER 2012**

9524	Minute taking book	SLCC	15.45
9525	Petty Cash purchases	Petty Cash	20.00
9525	Petty Cash purchases	Petty Cash	40.00
9525	Petty Cash purchases	Petty Cash	3.97
9526	OCH Alteration electrical works	Bingham Electrical Services	846.00
9527	New keys	L Holland	30.00
9527	Plant food/Clothing	L Holland	35.92
9528	Fair stall refund	Fraser Brown	25.00
9529	Copeland Grove works	P Selby	520.00
9530	Bingham Town News	The Print Quarter	381.00
9531	Playground inspection training	RCAN	35.00
Autopay	WAGES W9	WAGES W9	83.18
Autopay	WAGES W9	WAGES W9	81.28
Autopay	WAGES W9	WAGES W9	401.15
9532	New PC's	Computerlink	2,323.92
9533	Localism Training	Notts ALC	120.00
autopay	WAGES W10	WAGES W10	149.26
autopay	WAGES W10	WAGES W10	81.28
autopay	WAGES W10	WAGES W10	528.29
Bankline	Grass Cutting Contract	White Lodge Groundcare	504.00
Bankline	Jubilee posters	Universal Print Service Ltd	216.00
Bankline	Copier charge	Reprotec Connect For	26.90
Bankline	Repair/Maint goods	Handicentre (Bingham) Ltd	79.16
Bankline	Repair/Main Goods	Handicentre (Bingham) Ltd	9.28
Bankline	Working Safely Training course	BCS College	506.40
Bankline	Workwear	MG Safety Ltd	64.48
Bankline	Butt Field Pitch works	S Hutton Ltd	7,545.60
Bankline	Fire extinguisher inspection	Notts Fire & Rescue Service	38.34
DD	Non domestic rates	RBC	540.00
DD	Non domestic rates	RBC	55.00
DD	BANKLINE CHARGES	Nat West	15.70
Bankline	PAYE M6	HMRC	923.68
Bankline	PAYE M6	HMRC	1,072.06
DD	BANKLINE CHARGES	Nat West	14.50
DD	Non domestic rates	RBC	55.00
DD	Monthly broadband charge	Talk Talk	15.31
Bankline	Fuel Account	Allstar Business Solutions	233.70
Bankline	Safety signage	Spaldings	123.35
Bankline	Safety signage	Spaldings	28.62
Bankline	SDU contract	OCS Group Ltd	663.98
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	17.99
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	41.81

**Minutes of a meeting of the Policy & Resources Committee  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on Tuesday, 11<sup>th</sup> December, 2012,  
at 7.15 p.m. continued.....**

Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	40.35
Bankline	Lift maintenance contract	TES Ltd	149.66
Bankline	Access fobs	Addacard	54.00
Bankline	Pitch grasscutting	Nurture Landscapes Ltd	204.00
BANKLINE	Copier charge	Reprotec Connect For	37.30
Autopay	WAGES W29/M7	WAGES W29/M7	3,235.57
Autopay	WAGES 29	WAGES W29/M7	91.28
Autopay	WAGES W29/M7	WAGES W29/M7	1,526.11
DD	Flail Linear Walk	RBC	630.00
DD	Tractor Lease	HFGL	582.00
9592	Tree pruning	Vale Tree Care	290.00
9593	Access system repair	AST Systems	92.20
9594	Repair to OCH guttering	P Selby	210.00
Bankline	Keyholding	Gener8 Finance Ltd	109.20
Bankline	Web & email hosting	D Rodgers	104.88
Bankline	Trimax & Tractor repair	B & B Tractors Ltd	1,724.43
DD	Trade Waste collection	Wastecycle Ltd	45.82
DD	OCH/ Gas/Elec Bill	Utility Warehouse	291.80
DD	Cem Elec bill	Utility Warehouse	9.45
BANKLINE	PAYE M7	HMRC	1,014.55
BANKLINE	PAYE M7	HMRC	801.71
Bankline	Superann M7	NCC Pension Fund	1,024.27
Bankline	Superann M7	NCC Pension Fund	82.80
Bankline	LH AVC's	Prudential	100.00
Bankline	Workwear	MG Safety Ltd	88.44
Bankline	Goal ends	Proludic Ltd	16,195.20
Bankline	Stump grinding, Copeland Grove	Stump Busters	120.00
Bankline	Protective clothing	J R Mowers	53.50
Bankline	Civic Service Catering	Creative Flavours Catering Ltd	670.50
Autopay	WAGES W30/M7	WAGES W30/M7	111.21
Autopay	WAGES W30/M7	WAGES W30/M7	416.69
Autopay	WAGES W30/M7	WAGES W30/M7	81.28
Bankline	Santa's gifts	The Book People	148.93
Bankline	Sports pitch maintenance	S Hutton Ltd	1,728.00
Bankline	OCH flower tower	Plantscape Ltd	302.40
Bankline	Stationery	Viking Payments	240.37
Autopay	WAGES W31	WAGES W31	109.21
Autopay	WAGES W31	WAGES W31	367.02
Autopay	WAGES W31	WAGES W31	81.28
Bankline	Fuel Account	Allstar Business Solutions	160.65
Bankline	Christmas lights stress testing/supply of lights	Leisure Lites Ltd	1,830.00
Bankline	Copier charge	Reprotec Connect For	73.23
Bankline	Christmas Fair posters	Univeral Print Service Ltd	216.00
9595	New office phones	L Holland	49.99
9596	Grave digging fees	A Buckingham	190.00
Autopay	WAGES W32	WAGES W32	107.21
Autopay	WAGES W32	WAGES W32	81.28
Autopay	WAGES W32	WAGES W32	367.02

Minutes of a meeting of the **Policy & Resources Committee**  
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Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012,**  
at **7.15 p.m.** continued.....

Bankline	CCTV Maint contract	Central Security Systems Ltd	420.00
Bankline	Copeland Grove bollards	Central Source Ltd	94.08
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	129.84
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	23.20
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	22.94
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	38.28
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	10.66
Bankline	Repair & maint materials	Handicentre (Bingham) Ltd	13.42
9599	Access fobs	AST Systems	24.00
9600	Petty Cash purchases	Petty Cash	98.54
Autopay	WAGES W34/M8	WAGES W34/m8	3,158.48
Autopay	WAGES W34	WAGES W34/m8	81.28
Autopay	WAGES W34/M8	WAGES W34/m8	1,575.58
DD	Copier lease payment	Siemens Financial Servicesq	287.40
DD	Non domestic rates	RBC	540.00
DD	Non domestic rates	RBC	55.00
DD	BANKLINE CHARGES	Nat West	20.50
DD	Monthly broadband charge	Talk Talk	15.31
DD	Dog bin emptying	RBC	163.02
DD	Autopay charges	Nat West	24.00
DD	Tractor Lease	HFGL	582.00
DD	Trade Waste collection	Wastecycle Ltd	70.67
DD	OCH Gas/Elec Bill	Utility Warehouse	634.30
Bankline	Workwear	Alexandra	157.53
Autopay	WAGES W35	WAGES W35	545.78
Bankline	Litter bins	Wybone	170.56
Bankline	PAYE	HMRC	1822.42
Bankline	Superann M7	NCC Pension Fund	1192.13
Bankline	SHRUBS	FROSTS PLANT CENTRE	374.76

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## REPORT 'D'

Minutes of a meeting of the **Policy & Resources Committee**  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012,**  
at **7.15 p.m.** continued.....

**Bankline payments from 1st April - 30th November, 2012**

SUPPLIER'S NAME	INVOICE NO.	£ p	DATE OF PYMT	NATWEST PYMT. REF.
NOTTS FIRE & RESCUE	FA0111334	215.99	10.04.12	104039045
RBC	70069378	19.50	10.04.12	104039870
NELSONS SOLICITORS	308212	420.00	10.04.12	104040846
NEWARK ADVERTISER	175042	173.83		*
NEWARK ADVERTISER	174938	173.83	10.04.12	104041713
WPS INSURANCE BROKERS	70966	895.03	10.04.12	104042194
ALLIANZ	14859168/18	337.45	10.04.12	101043029
TRENT VALLEY IDB	Annual Charge	6.16	24.04.12	105610649
REPROTEC	57236	15.14	24.04.12	105609460
Julian Selby	11673	492.50	24.04.12	105609075
RBC	70080802	375.00	24.04.12	105608622
GENER8 FINANCE LTD	F03262/03461	81.60	24.04.12	105611806
HMRC	Mthly Pymt	1,568.44	08.05.12	107403374
NCC PENSION FUND	Mthly Pymt	1161.75	08.05.12	107404192
PRUDENTIAL	Mthly Pymt	100.00	08.05.12	107405843
CHRIS TAYLOR JOINERY	1708	429.00	08.05.12	107406525
Julian Selby	11693	72.50	08.05.12	107408146
UNIVERSAL PRINT SERVICE LTD	1495	216.00	10.05.12	107762496
SCRIBE 2000 LTD	1206/111/8	294.00	10.05.12	107762972
VIKING PAYMENTS	81863	107.04	10.05.12	107763237
S HUTTON LTD	7131	7,545.60	01.06.12	110462352
NOTTS FIRE & RESCUE SERVICE	FA011771	38.34	01.06.12	110463762
WHITE LODGE GROUND CARE	26684	504.00	01.06.12	110464777
HANDICENTRE	56356	88.44	01.06.12	110460747
UNIVERSAL PRINT SERVICE LTD	1585	216.00	01.06.12	110465677
REPROTEC CONNECT FOR	58650	26.90	01.06.12	110459102
BCS COLLEGE	10934(14)	506.40	01.06.12	110466841
MG SAFETY LTD	447105/446568	64.48	01.06.12	110467579
WICKSTEED	709232	192.00	14.06.12	111774093
MG SAFTEY	448061	32.40	14.06.12	111774662
HMRC	Mthly Pymt	1,725.81	14.06.12	111777085
PRUDENTIAL	Mthly Pymt	100.00	14.06.12	111777427
NCC PENSION FUND	Mthly Pymt	1,161.75	14.06.12	111778055
REPROTEC	59579	14.33	14.06.12	111779109
WILLIAM G SEARCH LTD	LMB/175	300.00	14.06.12	111775769

continued

## REPORT 'D'

Minutes of a meeting of the **Policy & Resources Committee**  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**,  
at **7.15 p.m.** continued.....

**Bankline payments from 1st April - 30th November, 2012**

DR D K BORDER	Jubilee Band	400.00	14.06.12	111779572
DAVID SLIGHT	Int. Audit	160.00	14.06.12	111780253
VIKING DIRECT	209105	125.77	20.06.12	112490815
PLATTS HARRIS	552038	275.68	20.06.12	112492085
NEWARK & SHERWOOD CONCERT BAND	N5CB 003/12	250.00	29.06.12	113628669
NCC PENSION FUND	Mthly Pymt	1,161.75	29.06.12	113629577
FROSTS PLANT CENTRE	7098	23.82	29.06.12	113630406
5 HUTTON LTD	7256	1,710.00	29.06.12	113631111
GENER8 FINANCE LTD	F3640/F3814	157.20	29.06.12	113632056
PRUDENTIAL	Mthly Pymt	100.00	29.06.12	113632479
MOUSY BROWN LTD	Gladiators	150.00	29.06.12	113633412
THE JOKER ENTERTAINMENT	926/23.6.12	240.00	29.06.12	113634218
HANDICENTRE (BINGHAM) LTD	56760	302.76	29.06.12	113635359
BE EVENT HIRE LTD	4218	265.02	29.06.12	113636300
TBL (MIDLANDS) LTD	50470	4,093.60	29.06.12	113637180
JAMES MAYLE	555	324.00	29.06.12	113638428
JUMICAR NOTTINGHAMSHIRE LTD	2012/14	300.00	29.06.12	113639064
MR S ROWE BUSINESS ACCOUNT	Town Fair PA etc	530.00	29.06.12	113639960
GENER8FINANCE LTD	F04013	42.00	05.07.12	114447785
PLAYSAFETY LTD	1743	363.60	05.07.12	114450067
BE EVENT HIRE LTD	4369	419.76	05.07.12	114450752
HMRC CUMBERNAULD	Mthly Pymt	2,488.46	05.07.12	114448909
ALLSTAR BUSINESS SOLUTIONS LTD	2477175	259.65	05.07.12	114452141
VIKING DIRECT	209105	125.77	05.07.12	114446998
ALLSTAR BUSINESS SOLUTIONS	2479886	422.36	19.07.12	116108525
HANDICENTRE	56955/57427	194.71	19.07.12	116109094
REPROTEC CONNECT FOR	60679	33.96	19.07.12	116109626
VIKING PAYMENTS	364157	192.06	19.07.12	116110007
CHUBB ELECTRONIC SECURITY	3421611	1,194.15	19.07.12	116111315
MG SAFETY LTD	449793	26.28	19.07.12	116112361
GAP GROUP	403017940NT	153.90	19.07.12	116112839
B&B TRACTORS	151047	1040.67	01.08.12	117818520
PRUDENTIAL	Mthly Pymt	100.00	01.08.12	117817466
VIKING PAYMENTS	133082	49.82	01.08.12	117821674
HMRC	Mthly Pymt	1881.79	01.08.12	117819319
NCC PENSION FUND	Mthly Pymt	1203.64	01.08.12	117821036
CLEMENT KEYS	85043	1050.00	15.08.12	119395309
MG SAFETY LTD	449890	26.95	15.08.12	119395980
VIKING PAYMENTS	527778	153.49	15.08.12	119396961
HANDICENTRE	57517	146.75	15.08.12	119397528
REPROTEC CONNECT FOR	62232	34.92	15.08.12	119398679

## REPORT 'D' continued...

Minutes of a meeting of the **Policy & Resources Committee**  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012,**  
at **7.15 p.m.** continued.....

**Bankline payments from 1st April - 30th November, 2012**

ALLSTAR BUSINESS SOLUTIONS	2481840	163.66	23.08.12	120298745
GOOD DIRECTIONS	29738	424.80	23.08.12	120299592
NURTURE LANDSCAPES LTD	37706	204.00	23.08.12	120300187
NEWARK ADVERTISER LTD	178615	209.71	23.08.12	120301208
HMRC	AUG	1,847.88	30.08.12	121079867
NCC PENSION FUND	Mthly Pymt	1,161.75	30.08.12	121080701
CHRIS TAYLOR JOINERY	1727	196.00	30.08.12	121081399
JR MOWERS	29377	66.80	30.08.12	121081942
GENER8FINANCE LTD	0787AAE5	92.40	04.09.12	121809720
GENER8FINANCE LTD	0787AAE6	67.20	04.09.12	121809720
REPROTEC	10838	86.07	27.09.12	124688068
HANDICENTRE	58086	51.71	27.09.12	124688665
VIKING	714567	206.58	27.09.12	124689602
NURTURE	38578	204.00	27.09.12	124691560
GENER8 FINANCE	F04361/F01486	159.60	27.09.12	124690642
JR MOWERS	29827	694.62	05.10.12	125993810
HMRC	Mthly Pymt	1,995.74	05.10.12	125994412
NCC PENSION FUND	Mthly Pymt	1,096.56	05.10.12	125995064
PRUDENTIAL	Mthly Pymt	100.00	05.10.12	125995369
ALLSTAR BUSINESS SOLUTIONS	2487758	233.70	12.10.12	126814336
TES	24326	149.66	12.10.12	126815603
SPALDINGS	1311690	151.97	12.10.12	126816925
HANDICENTRE (BINGHAM) LTD	S8810/S8484	100.15	12.10.12	126814815
OCS GROUP (UK) LTD	CN18215707	663.98	12.10.12	126817535
ADDACARD	7604	54.00	18.10.12	127570354
REPROTEC	11826	37.30	18.10.12	127569847
NURTURE	1MID01103	204.00	18.10.12	127571133
B&B TRACTORS	VARIOUS	1724.43	26.10.12	128655588
GENER8 FINANCE LTD	F04543/F04697	109.20	26.10.12	128656201
DAT7 c/0 Dave Rodgers	Open host	104.88	26.10.12	128656771
MG SAFETY LTD	444994	88.44	01.11.12	129458602
PROLUDIC	3644J3249/364SJ3248	16,195.20	01.11.12	129459284
CREATIVE FLAVOURS	18148	670.50	01.11.12	129459801
JR MOWERS	29941	53.50	01.11.12	129460490
STUMP BUSTERS	100848	120.00	01.11.12	129461050
HMRC	OCT	1,816.26	01.11.12	129457031
NCC SUPERAN	OCT	1,107.07	01.11.12	129457505
PRUDENTIAL	OCT	100.00	01.11.12	129457974
THE BOOK PEOPLE	014120231	148.93	08.11.12	130444808
S HUTTON	7842	1,728.00	08.11.12	130446106
PLANTSCAPE LTD	8752	302.40	08.11.12	130447077



## REPORT 'D' continued...

Minutes of a meeting of the **Policy & Resources Committee**  
of the Bingham Town Council held in The Old Court House,  
Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**,  
at **7.15 p.m.** continued.....

**Bankline payments from 1st April - 30th November, 2012**

VIKING PAYMENTS	926146	240.37	08.11.12	130447354
ALLSTAR BUSINESS SOLUTIONS	2491483	160.65	15.11.12	131309688
LEISURE LITES	985/986	1,830.00	15.11.12	131310550
REPROTEC	12756	73.23	15.11.12	131309860
UNIVERSAL PRINT LTD	644	216.00	15.11.12	131311010
B & B TRACTORS	154379	257.00	22.11.12	132101186
CENTRAL SECURITY SYSTEMS	100960	420.00	29.11.12	133183857
CENTRAL SOURCE LTD	52612	94.08	29.11.12	133188138
ALEXANDRA	889218/876588/276202	157.53	29.11.12	133186964
HANDICENTRE	S9037/58944	238.34	29.11.12	133182548
		<b>80,425.35</b>		

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 11<sup>th</sup> December, 2012**, at 7.15 p.m. continued.....

### **BUDGET 2013/2014 - REVENUE/CAPITAL BUDGETS**

<b>Old Court House</b>	<b>Budget 2012/2013</b>	<b>Budget 2013/2014</b>
<u>Expenditure</u>		
Caretaker	5600	5600
Insurance	1600	1600
Water rates	750	750
Non domestic rates	5500	5500
Gas/Electricity	5000	5000
Repairs/ Maintenance	5000	5000
Equipment	400	400
Transfer to OCH Reserve	2000	2000
Civil Ceremony Licence	1500	1500
	<b>27350</b>	<b>27350</b>
<b>Less Income</b>		
Rents	-8500	-8500
Elec refund		
Civil Ceremonies	-150	-150
Hirings	-1750	-1750
	<b>16950</b>	<b>16950</b>

<b>Finance</b>	<b>Budget 2012/2013</b>	<b>Budget 2013/2014</b>
<u>Expenditure</u>		
Salaries inc NI/Superan	73000	73000
Audit	2000	2000
Office expenses	5500	5500
Subscriptions/Training	2500	5000
Travel/Mileage	400	400
Civic Expenses	2500	2500
Insurance	3500	3500
Advertising	700	700
Grant Aid / S137	4000	4000
Trans to Prop/Land Reserv.	23000	23000
Risk Management Reserve	2500	2500
Elections	0	0
	<b>119600</b>	<b>122100</b>
<b>Less Income</b>		
Office expenses refunded		
Investments	-500	-500
	<b>119100</b>	<b>121600</b>

Depot	Budget	Budget
	2012/2013	2013/2014
Expenditure		
Eqpt		
Service/maintenance	4000	4000
Depot Maintenance	250	250
Mobile Telephones	200	200
Alarm	300	300
Tools/Small Equipment	100	100
Clothing	400	400
Wages	61000	54450
Vehicle Tax/Insurance	1500	1500
Fuel	3300	3300
Trans to Depot Reserve	6000	6000
	77050	70500
Less income		
Grass cutting	-1350	-1350
	<b>75700</b>	<b>69150</b>

**Budget 2013/2014**

**Revenue/capital budgets for 2013/2014, including  
Precept**

Revenue	Budget	Budget
	2012/2013	2013/2014
Allotments	375	375
Cemetery	-720	-720
Community	1250	1250
Depot	75700	69150
Environment	6090	7090
Finance	119100	121600
Old Court House	16950	16950
Promotion	15450	16500
Recreation	18988	20988
	<b>253183</b>	<b>253183</b>

