

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 21st August, 2012**, at **7.30 p.m.**

PRESENT:

Councillor F. Purdue-Horan - Chairman
 " M. Barham
 " A. Harvey
 " Mrs. T. Kerry
 " Mrs. M. Stockwood

1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

Apologies for Absence and Acceptance were received and accepted from Councillor J. Stockwood.

2.00 DECLARATIONS OF INTEREST:

A Declaration of Interest was received from Councillor Mrs. M. Stockwood re. Folio 6813, Item 10.03, Grant Aid, Royal British Legion.

3.00 MINUTES:

The Minutes of the meeting held on the 19th June, 2012, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

01 Matters Arising

Refer to Action Points, Appendix 'A', attached.

4.00 BUDGET REPORT 'A':

The Clerk answered any queries in relation to budget monitoring and it was **RECOMMENDED** approval of budget monitoring up to the 31st July, 2012.

5.00 ACCOUNTS FOR PAYMENT - REPORT 'B':

Accounts were presented for payment and it was agreed to **RECOMMEND** approval.

6.00 ACCOUNTS PAID - REPORT 'C':

Accounts paid since the last meeting were presented and it was agreed to **RECOMMEND** approval.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 21st August, 2012**, at **7.30 p.m.** continued.....

7.00 **2011/2012 ACCOUNTS:**

01 External and Internal Audit Reports

Councillors noted content of both internal and external auditors' reports, and requested Clerk to obtain a quotation for increase in fidelity guarantee cover. It was agreed that a Councillor should undertake random checks in relation to online banking.

02 Freedom of Information Act Request

Councillors noted the correspondence in relation to this request.

03 Resident's Request Letter to External Auditor

Councillors noted the correspondence in relation to this request. Councillor Ashmore queried the level of reserves and their intended use. The Chairman responded accordingly.

8.00 **RECREATIONAL & CEMETERY COMMITTEE REFERRALS:**

01 Quotations Re. Access Road and Car Park

Two quotations were presented. However, they were not like-for-like quotations. The Clerk confirmed a third firm was attending on the 22nd August, 2012, with a view to providing a quotation. Clerk to request like-for-like quotations from all three firms and refer the matter to Full Council.

9.00 **RISK MANAGEMENT POLICY REVIEW - UPDATE:**

Councillor Harvey confirmed that a draft document was in the process of being prepared with the assistance of the Town Clerk which would then be presented to a future meeting.

10.00 **GRANT AID:**

01 Vale First Responders

Clerk to request grant aid form and set of accounts to go to next meeting.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 21st August, 2012**, at **7.30 p.m.** continued.....

10.00 **GRANT AID continued.....**

02 The Manor House

Free use of a room in The Old Court House had been requested by this action group, and it was

RECOMMENDED that free use of the Council Chamber be granted for the meeting to be held on the 5th September, 2012.

03 Royal British Legion

It was

RECOMMENDED that a donation of £420.00 be granted towards the Bingham war memorial.

11.00 **B.R.U.F.C. LEASE FOR TOWN PAVILION AND GROUNDS - WORKING PARTY:**

Previous Minute Folio 6775, Item 13.00, refers, confirming working party as Councillor J. Stockwood, Chairman, and Councillors P. Abbey, Mrs. T. Kerry and F. Purdue-Horan.

12.00 **BUSINESS CARDS FOR BINGHAM TOWN COUNCILLORS:**

Approval was given to business cards for Bingham Town Councillors, and a design agreed. Personal addresses are not to be included and only to show 'Councillor XX'. Clerk to confirm which Councillors would like business cards.

13.00 **COMMUNITY BUILDING WORKING GROUP MEMBERSHIP:**

It was agreed that Councillors A. Ashmore, M. Barham, A. Harvey, Mrs. T. Kerry, F. Purdue-Horan and Mrs. M. Stockwood be members, together with one other Councillor to be approved at Full Council on the 4th September, 2012.

14.00 **COUNCIL'S STRUCTURE WORKING GROUP - UPDATE:**

The Chairman confirmed there had been an inaugural meeting on the 21st August, 2012. Various suggestions had been put forward, with a view to more in depth discussions at the next meeting to be held on the 23rd October, 2012.

Continued...../

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 21st August, 2012**, at **7.30 p.m.** continued.....

15.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

PRIOR TO THE COMMENCEMENT OF THE FOLLOWING BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"In view of the confidential nature of the business about to be transacted, the Press and public be excluded from the remainder of the meeting."

The following items were discussed:-

- 01 STAFFING MATTERS**
- 02 THE OLD COURT HOUSE**
- 03 BINGHAM TOWN COUNCIL**

As there was no further business to transact, the meeting finished at 8.20 p.m.

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CHAIRMAN

Date:

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 21st August, 2012**, at 7.30 p.m. continued.....

AGENDA ITEM	DETAILS	ACTION TO BE TAKEN
	Review of Services & Localism	Agreed to hold meetings with R.B.C. and N.C.C. re. delivery.of services/Localism Bill. Lengthsman Scheme. On-going.
Folio 6578 9.03	Review of Booking Policy	Agenda item for future meeting.
	Annual Inspection of sports facilities.	B.F.S.C. scheduled for August 23rd, 2012; however, had to be re-arranged.
	Tenants' rent review	Agenda item for future meeting
	Town Pavilion	Review of lease and rent review
	O.C.H. - Police	To move in 12th June, 2012; payments received for 2012/13.
6701	Review of interest rates	Two fixed-term deposits made.
6701	Consideration of business cards for Town Councillors.	Councillors to confirm if they require any of the agreed design.
6701	E-mailing of agendas etc. to Councillors for a trial period.	Piloting
6774	Butt Field Access Road and Car Park.	On-going
6774	Risk Management Review	On-going
6775	Constitution and Committee Structure Review	On-going inaugural meeting held 21st August, 2012.
6776	Old Court House	Maintenance – Quote for windows on-going

Continued...../

Minutes of a meeting of the Policy & Resources Committee of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on Tuesday, 21st August, 2012, at 7.30 p.m. continued.....

BINGHAM TOWN COUNCIL SUMMARY JULY 2012

REPORT A cont.

BAL B.FWD	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
	15	0	-15	1265	0	1265	1250
Community							
Promotion	5,000.00	3,558.16	-1,441.84	20,450.00	8,588.64	11,861.36	10,419.52
Recreation	4,187.00	1,402.56	-2,784.44	23,175.00	9,835.58	13,339.42	4,554.98
Allotment	1,000.00	962.50	-37.50	1,375.00	375.00	1,000.00	962.50
Cemetery	5000	3,409.00	-1,591.00	4,280.00	968.28	3,311.72	1,720.72
Environment	0.00	0.00	0.00	6,090.00	4,225.22	1,364.78	1,364.78
Depot	1350	-1,496.52	-2,846.52	77,050.00	16,245.72	60,804.28	57,957.76
Finance	500.00	27.73	-472.27	119,600.00	25,351.75	94,248.25	93,775.98
OCH	10,400.00	6,108.50	-4,291.50	27,350.00	9,315.22	18,034.78	13,743.28
TOTALS	27,452.00	13,971.93	-13,480.07	280,635.00	74,905.41	205,229.59	185,749.52

Precept	253,183.00	126,591.50	-126,591.50	0.00	0.00	0.00	-126,591.50
Mayors Charity	0	296.81	0	0	0.00	0.00	296.81

Reserves	Receipts			Payments			Net Variance
	Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Risk Management	1,000.00	0.00	-25.00	0.00	0	0	1,000.00
OCH Capital	1,300.00	0.00	-2,000	0.00	0	0	1,300.00
Depot	10,892.82	0.00	-6,000	0.00	842.5	-842.5	10,050.32
Allotment	0.00	0.00	0	0.00	0	0	0.00
Environment	0.00	0.00	-500	0.00	0.00	0	0.00
General Reserve	151666.84	0.00	0	0.00	3391.6	-3391.6	148,275.24
Promotion	0.00	0.00	0	0.00	0	0	0.00
Recreation	0.00	5,248.48	-751.52	0.00	-645.00	645	5,893.48
Cemetery	0.00	0.00	0	0.00	0.00	0	0.00
Community Capital	1,000.00	0.00	-500	0.00	0	0	1,000.00
Property, Land	19,954.26	0.00	-23000	0.00	1,492.17	-1492.17	18,462.09
Capital Total	185,813.92	5,248.48	-35,251.52	0.00	5,081.27	-5,081.27	185,981.13

GRAND TOTAL	185,813.92	19,517.22	-48,731.59	280,635.00	79,986.68	200,148.32	372,027.46
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summary

6817

INCLUDES ACCRUALS FROM 2011/2012

Jun-12

REPORT A

Net Variance column

Positive figs. = underspends

Negative figs. = overspends

Community	BAL B.FWD	Receipts			Payments		Net Variance	
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
CCTV Mainte	1	0.00		0.00	700.00		700.00	700.00
Notice Board	2	0.00		0.00	50.00		50.00	50.00
Town Map	3	15.00		-15.00	15.00		15.00	0.00
Trs. To Com.	4	0.00		0.00	500.00		500.00	500.00
Community		15.00	0.00	-15.00	1,265.00	0.00	1265.00	1,250.00

Promotions		Receipts			Payments		Net Variance	
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Town Fair	5	4,000.00	3,026.16	-973.84	7,500.00	5,992.62	1507.38	533.54
Christmas Fai	6	1,000.00	0.00	-1000	2,500.00	21	2479.00	1,479.00
Christmas Ligi	7	0.00		0	6,500.00		6500.00	6,500.00
Other Promot	8	0.00	532.00	532	2,500.00	1444.02	1055.98	1,587.98
Web Site	9	0.00		0	250.00	0	250.00	250.00
Town News/li	10	0.00		0	1,200.00	1131	69.00	69.00
Town Guide/li	11	0.00		0.00	0.00		0.00	0.00
Promotions		5,000.00	3,558.16	-1,441.84	20,450.00	8,588.64	11861.36	10,419.52

Recreation		Receipts			Payments		Net Variance	
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Play Area/Op	12	0.00	1,247.10	1247.1	5,000.00	2017.58	2982.42	4,229.52
Fees	13	0.00	0.00	0	0.00	0.00	0.00	0.00
Rent	14	1,000.00	0.00	-1000	175.00	0	175.00	-825.00
Sports Pitch A	15	3,067.00	0.00	-3067	12,000.00	7818	4182.00	1,115.00
Wayleaves	16	120.00	155.46	35.46	0.00	0	0.00	35.46
P3	77	0.00	0.00	0	0.00		0.00	0.00
Trs. To Recreation Reserve		0.00	0.00	0	6,000.00		6000.00	6,000.00
Recreation		4,187.00	1,402.56	-2,784.44	23,175.00	9,835.58	13339.42	4,554.98

Allotments		Receipts			Payments		Net Variance	
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Allotment Rei	17	1,000.00	962.50	-37.5	375.00	375.00	0.00	-37.50
Water Charge	18	0.00	0.00	0	500.00		500.00	500.00
Maintenance	19	0.00	0.00	0	500.00		500.00	500.00
Allotments		1,000.00	962.50	-37.50	1,375.00	375.00	1000.00	962.50

Cemetery		Receipts			Payments		Net Variance	
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Rates	20	0.00	0.00	0	530.00	221.25	308.75	308.75
Water/draina	21	0.00	0.00	0	250.00	91.19	158.81	158.81
Grave Digging	22	0.00	0.00	0	1,500.00	-150.00	1650.00	1,650.00
Electricity	23	0.00		0	500.00	0.00	500.00	500.00
Maintenance	24	0.00		0	500.00	-0.01	500.01	500.01
Memorials & Cemetery	25	5,000.00	3,409.00	-1591	1,000.00	805.85	194.15	-1,396.85
Cemetery		5000.00	3409.00	-1591.00	4280.00	968.28	3311.72	1720.72

Environment		Receipts			Payments		Net Variance	
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
General Main	26	0.00	0.00	0	640.00	15.00	625.00	625.00
Town Floral C	27	0.00	0.00	0	4,500.00	4047.2	452.80	452.80
Litter & Dog E	28	0.00	0.00	0	450.00	163.02	286.98	286.98
Trans to Environ. Reserve		0.00	0.00	0	500.00	0.00	500.00	500.00
Environment		0.00	0.00	0.00	6,090.00	4,225.22	1364.78	1,364.78

BINGHAM TOWN COUNCIL
BUDGET MONITORING
31st July 2012

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Depot		Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Equipment se	29	0.00	0.00	0	4,000.00	559.46	3440.54	3,440.54
Depot Mainte	30	0.00		0	250.00	228.22	21.78	21.78
Mobile phone	31	0.00		0	200.00	69.98	130.02	130.02
Alarm	32	0.00		0	300.00	49.56	250.44	250.44
Hand tools &	33	0.00		0	100.00	0.00	100.00	100.00
Clothing	34	0.00		0	400.00	162.62	237.38	237.38
Wages	35	0.00		0	61,000.00	13073.75	47926.25	47,926.25
Vehicle Tax/tr	36	0.00		0	1,500.00	895.03	604.97	604.97
Fuel	37	0.00		0	3,300.00	1207.1	2092.90	2,092.90
Trans to Depc	38	0.00		0	6,000.00	0	6000.00	6,000.00
Grass Cutting	39	1,350.00	-1,496.52	-2846.52	0.00	0.00	0.00	-2,846.52
Depot		1,350.00	-1,496.52	-2,846.52	77,050.00	16,245.72	60804.28	57,957.76

Finance		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
Salaries inc Er	40	0.00	4.00	4	73,000.00	22,094.77	50905.23	50,909.23
Audit	41	0.00		0	2,000.00	160	1840.00	1,840.00
Office Expens	42	0.00	-6.30	-6.3	5,500.00	1,275.97	4224.03	4,217.73
Subscriptions,	43	0.00			2,500.00	1,810.67	689.33	689.33
Travel/mileag	44	0.00			400.00	5.30	394.70	394.70
Civic Expense	45	0.00			2,500.00	5.00	2495.00	2,495.00
Insurance	46	0.00			3,500.00	0.00	3500.00	3,500.00
Advertising	47	0.00		0	700.00	0.04	699.96	699.96
Grant Aid	48	0.00		0	4,000.00	0.00	4000.00	4,000.00
Trans to Prop	49	0.00		0	23,000.00	0.00	23000.00	23,000.00
Trans to Risk	50	0.00			2,500.00	0.00	2500.00	2,500.00
Elections	51	0.00			0.00	0.00	0.00	0.00
Investment In	52	500.00	30.03	-469.97	0.00	0.00	0.00	-469.97
Finance		500.00	27.73	-472.27	119,600.00	25,351.75	94,248.25	93,775.98

Precept	76	253,183.00	126,591.50	-126591.5	0.00	0.00	0.00	-126,591.50
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Old Court House		Receipts			Payments			Net Variance
		Budget	Actual		Budget	Actual		
Caretakers w:	53	0.00		0	5,600.00	1,699.93	3900.07	3,900.07
Insurance	54	0.00		0	1,600.00	0	1600.00	1,600.00
Water rates	55	0.00		0	750.00	301.33	448.67	448.67
Non domestit	56	0.00		0	5,500.00	2,160.00	3340.00	3,340.00
Gas/Elec	57	0.00		0	5,000.00	1,746.71	3253.29	3,253.29
Repairs & Ma	58	0.00		0	5,000.00	2,057.25	2942.75	2,942.75
Equipment	59	0.00		0	400.00	0.00	400.00	400.00
Trans to OCH	60	0.00		0	2,000.00	0.00	2000.00	2,000.00
Civil ceremon	61	150.00	150.00	0	1,500.00	1,350.00	150.00	150.00
Tenants rents	62	8,500.00	5,263.00	-3237	0.00	0.00	0.00	-3,237.00
Room hire	63	1,750.00	695.50	-1054.5	0.00	0.00	0.00	-1,054.50
Old Court House		10,400.00	6,108.50	-4,291.50	27,350.00	9,315.22	18,034.78	13,743.28

Check to Precept submitted		27,452.00	13,971.93	-13,480.07	280,635.00	74,905.41	205229.59	185,749.52
					253,183.00			

Miscell Mayo	81		296.81	0.00	0.00	0.00	0.00	296.81
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REPORT 'B'

Minutes of a meeting of the **Policy & Resources Committee**
of the Bingham Town Council held in The Old Court House,
Church Street, Bingham, on **Tuesday, 21st August, 2012,**
at **7.30 p.m.** continued.....

Accounts for payment 21 August 2012

chq		
AUTO	Wages w18	616.50
AUTO	Wages w19	565.41
AUTO	Wages w20	581.14
	9576 Petty Cash	63.36
	9577 J R Mowers	350.80
		<u>2,177.21</u>

Continued...../

Minutes of a meeting of the **Policy & Resources Committee**
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at **7.30 p.m.** continued.....

Accounts paid since the

Autopay	WAGES W11	WAGES W11	83.18
Autopay	WAGES W11	WAGES W11	91.28
Autopay	WAGES W11	WAGES W11	392.37
9542	Punch & Judy show	M Godber	140.00
9543	Fair stall refund	Ash Accounting	50.00
9544	Petty Cash purchases	Petty Cash	5.95
9544	Petty Cash purchases	Petty Cash	20.00
9544	Petty Cash purchases	Petty Cash	38.57
9544	Petty Cash purchases	Petty Cash	3.09
9544	Petty Cash purchases	Petty Cash	19.99
9545	Flyer printing (Goal end consultation)	Toot Hill School	82.50
9546	Town Fair - Marshalling duties	E Malloy	125.00
9547	Town Fair - Marshalling duties	D Holland	125.00
Autopay	WAGES W12/M3	WAGES W12/M3	4,039.86
Autopay	WAGES W12	WAGES W12/M3	81.28
Autopay	WAGES W12/M3	WAGES W12/M3	2,016.24
DD	Supply of black sacks	RBC	18.00
DD	BANKLINE CHARGES	Nat West	4.00
Bankline	Stationery	Viking Direct	125.77
Bankline	Tractor & Mower familiarisation training	Platts Harris Ltd	275.68
DD	Office Tel bill	BT	147.34
DD	Office fax bill	BT	60.86
DD	OCH Alarm Bill	BT	59.47
DD	Depot Alarm bill	BT	59.47
DD	Trade Waste collection	Wastecycle Ltd	45.82
DD	OCH Gas/Elec Bill	Utility Warehouse	393.30
DD	Tractor Lease	HFGL	582.00
BANKLINE	Stationery	Viking Direct	-125.77
9548	Hire of Market Stalls/Marquees	Ken Waller Market Stalls	2,420.00
9549	Diesel oil	Chandlers Oil & Gas	782.74
9550	Town Fair - Marshalling duties	1936 Squadron ATC	50.00
9551	Town Fair - First Aid	St Johns Ambulance - Newark Division	80.00
9552	Hire of RM School Field	NCC Robert Miles School	150.00
9553	Mower parts	Henton & Chattell	40.80
Autopay	WAGES W13/m3	WAGES W13/M3	83.18
Autopay	WAGES W13/m3	WAGES W13/M3	91.28
Autopay	WAGES W13/m3	WAGES W13/M3	392.37
Autopay	WAGES W14	WAGES W14	83.18
Autopay	WAGES W14	WAGES W14	81.28
Autopay	WAGES W14	WAGES W14	396.17
9554	Tree pruning	Vale Tree Care	490.00
9555	Spark plug	J R Mowers	6.96
9556	Annual Subscription	NALC	868.23

Continued...../

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9557	VAN window repair	G Conniss Motor Services	289.74
9558	Town Fair activity	Liz Sparks	210.00
Autopay	WAGES W15	WAGES W15	83.18
Autopay	WAGES W15	WAGES W15	81.28
Autopay	WAGES W15	WAGES W15	367.02
Autopay	WAGES W16	WAGES W16	3,126.04
Autopay	WAGES W16	WAGES W16	91.28
Autopay	WAGES W16	WAGES W16	1,663.60
BANKLINE	Keyholding	Gener8 Finance Ltd	157.20
bankline	Town Fair - PA system	S Rowe	530.00
Bankline	Town Fair activity	Jumicar Notts	300.00
Bankline	Town Fair activity	Newark & Sherwood Concert Band	250.00
Bankline	Town Fair activity	James Mayle - Urban art	324.00
Bankline	Superann M3	NCC Pension Fund	1,078.95
Bankline	Superann M3	NCC Pension Fund	82.80
Bankline	Sports pitch maintenance	S Hutton Ltd	1,710.00
Bankline	Drainage repairs	TBL (Midlands) Ltd	4,093.60
Bankline	Repair/Maint goods	Handicentre (Bingham) Ltd	302.76
Bankline	Memorial tree	Frosts Plant Centre	23.82
Bankline	Town Fair activity	Mousy Brown Ltd	150.00
Bankline	Town Fair activity	The Joker Entertainment	240.00
Bankline	LH AVC's	Prudential	100.00
Bankline	Stationery	Viking Direct	125.77
Bankline	PAYE M3	HMRC	1,271.53
Bankline	PAYE M3	HMRC	1,216.93
Bankline	Fuel Account	Allstar Business Solutions	259.65
Bankline	Copier charge	Gener8 Finance Ltd	42.00
Bankline	Diamond Jubilee Event - hire of Chairs	BE Event Hire	265.02
Bankline	Play area inspection	Playsafety Ltd	363.60
Bankline	Town Fair - hire of tables/chairs	BE Event Hire	419.76
DD	Non domestic rates	RBC	540.00
DD	BANKLINE CHARGES	Nat West	19.70
DD	Non domestic rates	RBC	55.00
DD	Monthly broadband charge	Talk Talk	15.31
Bankline	OCH Alarm contract	Chubb Electronic Security	1,194.15
Bankline	Fuel Account	Allstar Business Solutions	162.71
Bankline	Repair/Main Goods	Handicentre (Bingham) Ltd	194.71
Bankline	Hire of Fair barriers	GAP Group Ltd	153.90
Bankline	Copier charge	Gener8 Finance Ltd	33.96
Bankline	Stationery	Viking Direct	192.06

Bankline	Clothing	MG Safety ltd	26.28
DD	Autopay charges	Nat West	10.00
DD	Water bills	Severn Trent	301.33
DD	Tractor Lease	Water HFGL	582.00
DD	Trade Waste collection	Wastecycle Ltd	60.37
	OCH Gas/Elec Bill	Utility	208.49
DD	Cem water bill	Warehouse Severn Trent	91.19
9559	Grave digging fees	Water A Buckingham	380.00
9560	Petty Cash purchases	Petty Cash	51.40
9561	Installation of new office IT	D Holland	170.00
9563	Tree pruning	Vale Tree Care	1,275.00
9564	OCH Asbestos survey	M & G Services Ltd	1,020.00
9565	Access system upgrade	AST Systems	163.20
9566	Boiler service & WC repair	Rowison Plumbing & Heating Services	259.00
9567	Grave digging fees	A Buckingham	380.00
9568	Bingham Town News	The Print Quarter	256.00
9568	Town Fair Programme	The Print Quarter	453.00
aUTOPAY	WAGES W17/M4	WAGES W17/M4	565.41
9569	VAN MOT & repairs	G Conniss Motor Services	35.00
9570	Contact Line H&S renewal	Focus Health & Safety	385.51
9571	Parts	J R Mowers	93.46
9572	VAN ROAD TAX	L Holland	217.50
9573	Grass Cutting Contract	A Buckingham	1,500.00
9574	Crossword prize	Mr M Travers	20.00
9575	New hand dryers/ceiling lights	Bingham Electrical Services	402.50
			45,778.11