

Minutes of a meeting of the **Environment Committee** of the Bingham Town Council held in **The Old Court House**, Church Street, Bingham, on **Tuesday, 11th August, 2015, at 7.22 p.m.**

PRESENT:

Councillor G. Davidson - Chairman
 " A. Harvey
 " K. Hayes-Heath
 " Mrs. E. Hutchison
 " Mrs. T. Kerry
 " Mrs. K. Vallance

Also in attendance: Councillor R. Bird
 " J. Ferguson
 " F. Purdue-Horan
 " Mrs. A. Langford
 " Mrs. S. Orr
 " A. Shelton
 County Councillor M. Suthers
 1 Press

1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

There were no Apologies for Absence and Acceptance received.

2.00 DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

3.00 MINUTES:

The Minutes of the meeting held on the 16th June, 2015, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

4.00 MATTERS ARISING (FOR INFORMATION ONLY):

01 Folio 7885/14.02 – Request for Grit Bin on Wychwood Road

Nottinghamshire County Council's response is that this site doesn't meet its criteria. Clerk to challenge decision and ask the Council to reconsider.

02 Folio 7884/11 – Covered Litter Bins

The response from Rushcliffe Borough Council is that there are no plans to implement a programme across the Borough as it would be cost-prohibitive. The Clerk to request the Borough to reconsider covering the bin on the school footpath.

Continued...../

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4.00 MATTERS ARISING (FOR INFORMATION ONLY) continued.....

03 Folio 7884/12 – Road Markings and Consultation re. Foster’s Lane/Cherry Street/Long Acre

Nottinghamshire County Council had provided draft plans regarding double yellow lines on Cherry Street and the junction with Long Acre/Foster’s Lane. It was agreed to support the Consultation with residents prior to making a decision on the plans. Clerk to raise with the County Council that further markings are required west of Long Acre before Market Street.

5.00 CLERK’S UPDATE:

See attached Appendix ‘A’.

6.00 GLASS RECYCLING FACILITIES IN BINGHAM:

Rushcliffe Borough Council had confirmed that the Newgate Street glass banks are emptied three days per week (Monday, Wednesday and Friday), with the overspill site at Moorbridge Road being emptied weekly due to this being a large capacity site. The Borough will address the situation if there appears to be an increase in bottles being left on the ground. It was agreed to place an article in the Town News, asking residents to report such occasions and Rushcliffe Borough Council to be requested to ensure signage at Newgate Street directs residents to the Moorbridge Road site.

Concerns were raised by Councillor Purdue-Horan that Bingham generates only a small proportion of glass recycling tonnage which, in turn, means lower glass recycling credits which contribute to keeping the waste management costs down. Whilst it was acknowledged that a micro glass recycling scheme had to be abandoned a few years ago, it was felt there may be a need for doorstep collections. Clerk to refer to Rushcliffe Borough Council.

7.00 RESPONSE FROM NOTTINGHAMSHIRE COUNTY COUNCIL RE. PROPOSED CHANGES TO BUS SERVICES:

Consideration was given to the above and it was agreed that the Clerk responds by confirming that Town Councillors were disappointed that there had been no public consultation. The Clerk was also asked to include an article in the Town News, requesting residents to report any problems experienced on the new route.

Continued...../

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8.00 **CONFIRMATION OF DATE OF MEETING WITH NETWORK RAIL AND EAST MIDLANDS TRAIN:**

The Clerk to contact all Councillors to confirm most convenient date for a meeting.

9.00 **CAR PARK WORKING GROUP MEETINGS HELD ON THE 29TH JUNE AND 6TH JULY, 2015 - UPDATE:**

Refer to attached Appendix 'B' and note that an element of this discussion was deemed Private & Confidential. It was agreed to hold a meeting with businesses in September due to the holiday period.

10.00 **EATON PLACE - GENERAL MAINTENANCE AND UPKEEP:**

Reference was made to an e-mail from Lambert Smith Hampton regarding proposals for modernising Eaton Place. However, Councillors agreed they would prefer to keep the clock as it was a recent addition (five years ago) but, if this was not possible, then another strategic site would be identified, i.e. The Old Court House or the frontage of the Children's Centre. Clerk asked to request a meeting.

11.00 **CORRESPONDENCE:**

01 Severn Trent Water

Letter received confirming work at Cogley Lane sewage pump station commenced on the 6th July, 2015, until September, 2015. Noted.

02 Nottinghamshire County Council

Resurfacing of Fisher Lane from the 17th to 26th August, 2015, was noted. Clerk to confirm if the footpaths were to be included.

03 Rushcliffe Borough Council

A letter received confirming that proposed work for the woodland between the A52 and Mill Hill Road is to commence in the Autumn was noted.

As there was no further business to transact, the meeting closed at 8.50 p.m.

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CHAIRMAN.

Date:-

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CLERK'S UPDATE

DETAILS	ACTION TO BE TAKEN
N.C.C. Grass-cutting	B.T.C. contracted to cut all N.C.C. grass verges in Bingham with effect from 1st April, 2015.
Request for 20 m.p.h. restriction on Newgate Street.	No recent complaints since new Health Centre opened.
Restricted parking on Cherry Street/Church Street	On-going subject to consultation process.
Network Rail/East Midlands Trains/Station Issues	Meeting being arranged August/September, 2015.
Bingham Police Station Site	Awaiting feedback from police officials following previous meeting to consider temporary parking etc. Paddy Tipping to attend Community Committee 8th September 2015.
Bingham Signal Box	Network Rail Disposal Form has been signed by Clerk confirming B.T.C. will be presented with the name-board.

Continued...../

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Extract from email received from NCC re Bus Service changes

Bingham Town Council has been represented at meetings regarding the current Rushcliffe Greens bus service since January this year. Cllr Eagles attended and contributed to the discussion and did raise concerns over some aspects of the plans. I understand that Cllr Eagles stepped down from the Town Council recently but continued to attend as a representative for Bingham.

The main changes which I assume you are referring to are part of the commercial network provided by Trentbarton. Following a full analysis of the route by Trentbarton they are making three key changes.

1. To increase the frequency of the main Bingham to Nottingham route to every 10 minutes.
2. To increase vehicle size to help with capacity.
3. To standardise the route so that all journeys travel through Radcliffe and West Bridgford. Comparison with other routes using West Bridgford suggest that the overall journey time will only marginally be affected. West Bridgford is also the biggest growth market for Bingham passengers

Without the changes there could be issues in the future for the Bingham service which does not perform well enough to generate new investment in vehicles and infrastructure, the August changes are designed to strengthen the whole route and hopefully encourage growth and then investment on the route.

If there are concerns from Bingham Town Council these can be addressed to either myself or directly to Trentbarton who I have copied into this reply.

FIRST MEETING OF THE CAR PARK WORKING GROUP BINGHAM TOWN COUNCIL OFFICES MONDAY 29 JUNE 2015

Present: Councillor Kath Vallance Chair
Councillor Elizabeth Hutchison
Councillor John Ferguson
Councillor John Stockwood
Councillor Alison Langford
Councillor Rowan Bird
Councillor Andrew Shelton

Apologies: Cllr A Harvey, Cllr T Kerry. Via Doodle Poll: Cllr S Orr, Cllr K Hayes-Heath, Cllr F Purdue-Horan

		Action
1	Appointment of Vice Chair. Cllr E Hutchinson nominated Cllr A Langford, Cllr K Vallance seconded. Cllr A Langford voted in as Vice Chair.	
3	Agree Terms of Reference and Objectives. The proposal put forward by Cllr K Vallance agreed. (see Appendix 1)	
4	To consider recommendations from Parking Strategy Report. Councillors were referred to page 7 of the previously adopted 'Parking Strategy Report' where each recommendation was looked at in turn.	
4.1	<i>'More parking capacity is needed to cater specifically for long term parking'.</i> Agreed, No further comment.	
4.2	<p><i>'That two sites are further considered as potential car parking sites, these being the only ones that are potentially viable (the two sites are the BTC owned contaminated land north of the railway line & the old Police Station on Grantham road).'</i></p> <p>Each site was discussed in turn:</p> <p>Contaminated Land north of railway line. JS advised that Quantity Surveyors had been consulted and Planning advice sourced. There were issues with regards to access with the current access from the industrial estate being a bridleway and Network Rail looking at closing the pedestrian access at the end of Moor Lane. The Viability of the site was looked at with previous quotes of developing the site coming in at around £700,000 (not including lighting but including tarmac). It was pointed out that this was some time ago so cost's may have increased by now.</p> <p>Discussions were had with regards to where funding may come from, one possibility being a Loan (Business Development/Public Works Loan). KV suggested that with 260 potential spaces available and a nominal parking fee of £1 per day an income in excess of £1,000 per week was plausible, this may be enough to cover payments on a loan and when paid, provide an income for the town. In light of this KV suggested it may be an idea to produce a financial viability report for the site.</p> <p>Access: Current access to the site is via a bridleway off the industrial estate, it was thought unlikely that we would get change of use, so the only viable options were a new access point via the hammer head where the current recycling facilities sit at the end of Moorbridge Road East (taking it through the</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>KV</p> <p>LH</p>

	<p>Crown development site) or via the Tesco development to the West of the site. It was agreed that Lynn should contact Tesco's and invite to meet with Councillors to discuss progress. JS suggested contacting Rushcliffe Borough Council to discuss the viability of access via the Crown development site.</p> <p>Police Station on Grantham Road There are Covenants in place that would need to be removed before this site could be used (JS). The purchase of the site was also costly at roughly £900,000 and would probably provide less spaces (although it was suggested that this was a bigger site) and is further from the town centre than the contaminated land site. <i>(not general knowledge and thus not for publication)</i> Whilst still viable, it was agreed that priority should be given to pushing forward with the Contaminated land site.</p>	
4.3	<p><i>'Timed parking regulations should be introduced in the 3 central car parks but only if & when appropriate long term parking is available.'</i> Whilst not time limits are suggested it had been pointed out that some businesses had appointment times over 2 hour's such as Hairdressers. It was suggested that we should look into the possibility of offering a short stay for free but allow for an extension of an hour or so for an additional cost. A viability report of costs was done, but some time ago (JS)</p>	
4.4	<p><i>'Extension of 2 hour parking around the Market Square to include bays.'</i> Being implemented. It was also advised that a recommendation had been forwarded that the Thursday restrictions be brought down from no parking before 4pm to 3pm. JS to chase.</p>	JS
4.5	<p><i>'The principle that free parking should continue to be available in the Town Centre to stimulate trade and aid visits to services.'</i> Agreed, No further comment.</p>	
4.6	<p><i>'in the short term to consider maximising regulated 'on street' parking with a view to it being more effective.'</i> KV to contact Paul Hillier at RBC with regards to travel scheme.</p>	KV
4.7	<p><i>'To encourage Town Centre Businesses' & Organisations to consider Travel Plans as a way of cutting down on staff vehicles in the Town Centre i.e. car sharing, home working etc.'</i> KV advised that letters inviting Businesses' to meet with the Town Council for discussions, were ready and due be delivered this week by herself and T. Kerry. RB, EH and AL also offered their assistance in this matter. KV advised she was looking into the possibility of a 'Drive Share Scheme' which would partner workers with home owners, with the possibility of a reward card scheme offering discounts at local businesses. EH to research similar schemes such as 'use your drive' (after the 11th July)</p>	<p>KV, TK, RB, EH, AL</p> <p>KV, EH</p>
4.8	<p><i>'To investigate issues raised by the Community Survey - Community mini-bus scheme, increased cycle facilities and lower speed limits in the Town Centre.'</i> Mini-bus scheme - RB mentioned being approached as a volunteer but issues raised regarding where the mini bus would be parked overnight. Cycle facilities - both Bingham Health Centre and Toot Hill school have recently installed covered cycle stores, it would be helpful to contact them for details of costs involved (JS).</p>	LH
5	<p>To identify any new issues that have arisen since publication of this report. Station Street - New issues due to the additional parking by staff and customers of Royal Mail. KV advised that this had been raised at the Environment Committee and a request has been sent to meet with Royal Mail to discuss these issues. Cherry Street - often blocked with double parking causing access problems for busses. Long Acre - KV advised that double parking was a regular occurrence now, with vehicles often blocking pavements causing problems for pushchairs, mobility scooters and wheelchairs. Concerns were also raised with regards to access</p>	

	for fire trucks from the station. Internet Discussions - there have been a lot of internet based discussions recently regarding the parking situation in Bingham with many problems and suggestions posted (KV). It was suggested that it might be a good idea to make the public aware of the 'Car Park Working Group' by including a notice in the next Town Council News and on the the Town Council notice board. We should make it easier for members of the public engage with the town council setting out clear points of contact and maybe include a car parking suggestion/problem box in the council building (KV).	LH
6	To Prioritise actions and assign tasks. Ongoing.	
7	Date of Next Meeting. Next meeting arranged for 10am Monday 6th July 2015 (Originally 2pm but room not available pm as Lynn is away).	

APPENDIX 1

Car Park Working Group

Proposed Objectives and Terms of Reference

1. Purpose

- 1.1 To continue with the recommendations made in the 'Parking Strategy Report'
- 1.2 To identify any new issues that have arisen since publication of this report.

2. Membership - All members of Environment Committee and any other Councillors who wish to attend.

3. Accountability - to the Environment Committee.

4. Methods

- 4.1 Discuss the recommendations made in 'Parking Strategy Report'
- 4.2 Prioritise recommendations and formulate an action plan.
- 4.3 Continue discussions with the bodies that have authority in the subject area or influence over implementation.
- 4.4 Continue consultation with businesses, residents and agencies in order to identify any further issues as and when they arise.

**Car Park Working Group
Bingham Town Council Offices
Meeting held 6th July 2015**

Present: Cllr Vallance
Cllr Alison Langford
Cllr John Stockwood
Cllr Francis Perdue-Horan
Cllr Andrew Shelton
Cllr John Ferguson
Cllr Rowan Bird

Apologies: Cllr Elizabeth Hutchison

Action

1. Minutes of the last meeting were read and agreed.
2. The following amendments were made to the minutes of 29th June 2015.

Minutes note 4.2 the addition of an advisory note regarding the Police Station on Grantham Road – *this information is not general knowledge and, therefore, not for publication.*

Appendix 1, item 3 Accountability – to the environment committee.

3. RB had made some recommendations (appendix 1). These were discussed and more research is needed to identify any possible short term solutions.

Point 4 – ongoing

Point 6 – see appendix 2

Point 10 – no, privately owned

For longer term solutions.

Point 2 – check with town clerk

Point 5 – reduce number of disabled bays

4. RB had looked at Drive Sharing Schemes (appendix 2). May not work for Bingham.

RB also looked into Cycle Shelters as a means of encouraging more people to cycle into the town (appendix 2).

5. Businesses in Bingham have been canvassed (with a few more businesses to contact) to ascertain how many employees they have who are driving and parking in the town centre. They have also been invited to attend a meeting with Bingham Town Council to discuss car parking issues in the town.

Early findings indicate that they are by far the largest number of people taking up car parking spaces during the working day.

KV

KV will complete the canvassing and will divide the findings into categories, i.e. Service, Retail, Office etc to help establish a better picture of the businesses in the town and the impact this has on the current parking situation.

6. RB had been in contact with Jim Freeman, Senior Liaison Officer, Highways South, Environment and Resources, NCC. See letter (appendix 3)

KV

NCC have put a blanket on road adoption at present.

We will write to Jim Freeman and send him a copy of the reports and advise him that Paul Hillier helped.

LH

We also need to contact Tesco to ascertain their position. Would they be prepared to build a road to the contaminated land? We need to check with the town clerk the latest position.

7. FP-H mentioned the money awarded to Rushcliffe by the **Economic Strategic Growth Board**, we need to know which case the bid was awarded for. FP-H/JS
8. We need to arrange a meeting with Cath Marriott RBC. JS
9. We also need to contact John Eagles (former Cllr) to ask if he would be prepared to work with us as liaison with the bus company or provide us with the contact details. RB
10. We discussed the idea of trialling a 2/3 hour parking limit in the car parks. JS to find out what the time scales are for changing the conditions for the car parks. JS
11. We will keep a file of parking offenders to emphasise the case that parking is a problem in Bingham