

Mayor's Announcements prior to the commencement of the Full Council Meeting of Bingham Town Council held in The Old Court House, Church Street, Bingham, on Tuesday, 1st September, 2015, at 7.00 p.m.

Since the last meeting, the Town Mayor announced that since the last meeting she had attended the following events:-

- 1.00 Monday, 10th August, 2015, meeting with Dan Swaine, Bingham & Radcliffe Growth Board.
- 2.00 Saturday, 15th August, 2015, attended V.J. Day remembrance service in Bingham Market Place.
- 3.00 Saturday, 29th August, 2015, attended ceremony to mark donation of defibrillator in Bingham Market Place by Community Heartbeat and Rotary Club.

The Town Mayor, Councillor Mrs. Kerry, also announced that a charity event for Ashlea School will be held at the Yeung Sing Restaurant on Friday, 30th October, 2015.

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015, at 7.00 p.m.**

PRESENT:

Councillor Mrs. T. Kerry – Chairman
 " R. Bird
 " G. Davidson
 " J. Ferguson
 " A. Harvey
 " Mrs. E. Hutchison
 " Mrs. A. Langford
 " Mrs. S. Orr
 " F. Purdue-Horan
 " A. Shelton
 " J. Stockwood
 " Mrs. K. Vallance
 Borough Councillor Mrs. S. Hull
 County Councillor M. Suthers
 Mr. S. Melligan, Crown Estate
 6 Members of the public
 1 Press

Prior to the commencement of the formal meeting, prayers, led by the Reverend Richard Tanner were said.

1.00 MAYOR'S ANNOUNCEMENTS: (as per list attached).

2.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

Apologies for Absence and Acceptance were received and accepted from Councillors K. Hayes-Heath and Mrs. C. Williams.

3.00 DECLARATIONS OF INTEREST:

Councillor Mrs. A. Langford declared an interest in Folio 7981, Item 76.10, Friends of Bingham Manor House.

Councillor A. Shelton declared an interest in Folio 7980, Item 7.02, Royal British Legion Grant Aid.

Councillor F. Purdue-Horan declared an interest in Folio 7981, Item 7.12, Methodist Church Grant Aid.

4.00 MINUTES:

The Minutes of the Meeting held on the 14th July, 2015, (Folios 7910/7916), having been circulated prior to the meeting, were taken as read, approved and signed by the Town Mayor as a true record.

Continued...../

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015, at 7.00 p.m.**
continued.....

5.00 MATTERS ARISING:

There were no Matters Arising out of the Minutes held on the 14th July, 2015, for information to report.

6.00 WARNER'S PADDOCK - UPDATE - INCLUDING PRESENTATION OF PETITION:

The Mayor took receipt of a "Save Warner's Paddock" petition presented by Mrs. A. Bryan. This will be referred to the relevant Committee for consideration.

The Mayor welcomed Steve Melligan, Strategic Land Manager for the Crown Estate, and thanked him for coming up from London especially for the meeting. Mr. Melligan confirmed the future management proposals in relation to Warner's Paddock. In summary, the Crown Estate would grant a lease to Bingham Town Council (attached Report Appendix 'A') as follows:-

- Lease term – twenty-one years
- Lease rent £100.00 per annum
- Land to be mown or grazed and public access allowed
- No buildings, formal sports or planting of new trees
- Current occupier has grazing agreement until the 24th March, 2016, to any lease would be subject to existing agreement.

The Mayor thanked Mr. Melligan for this positive step, and Councillors voted unanimously to support this matter in principle. Mr. Melligan would produce 'Heads of Terms' which would then go via Policy & Resources and Full Council Committees for formal approval.

7.00 COMMITTEE REPORTS:

All Committee Minutes were presented and it was

RESOLVED to approve the following recommendations:-

- (a) Planning Committee, 14th July, 2015, Folio 7906

Councillor A. Shelton presented the Minutes and it was

RESOLVED that the Minutes of the meeting of this Committee be accepted.

Continued...../

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015**, at **7.00 p.m.**
continued.....

7.00 **COMMITTEE REPORTS** continued.....

(b) Community Committee, 21st July, 2015, Folio 7917

Councillor R. Bird presented the Minutes and it was

RESOLVED that the Minutes of the meeting of this Committee be accepted.

It was also

RECOMMENDED that a request for an additional budget of £2,000.00 be re-offered to Policy & Resources in order to purchase some artificial trees, with a sample being viewed first before an order is placed.

(c) Recreational & Cemetery Committee, 28th July, 2015, Folio 7924

Councillor J. Stockwood presented the Minutes and it was

RESOLVED that the Minutes of the meeting of this Committee be accepted.

(d) Planning Committee, 11th August, 2015, Folio 7930

Councillor A. Shelton presented the Minutes and it was

RESOLVED that the Minutes of the meeting of this Committee be accepted.

(e) Environment Committee, 11th August, 2015, Folio 7933

Councillor G. Davidson presented the Minutes and Councillor Mrs. K. Vallance gave an update from the Car Park Working Group (Report Appendix 'B' attached).

It was

RESOLVED that the Minutes of the meeting of this Committee be accepted.

(f) Policy & Resources Committee, 18th August, 2015, Folio 7944

Councillor A. Harvey presented the Minutes, subject to the following amendments,

01 Folio 7945, Item 8.01 – Recommendations from Other Committees

Community Committee

Add ".....It was **RECOMMENDED** that the Town Clerk obtains quotations for lit and unlit artificial trees for 2016m and that the previous arrangements be applied this year."

Continued...../

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015**, at **7.00 p.m.**
continued.....

7.00 **COMMITTEE REPORTS** continued.....

(f) Policy & Resources Committee, 18th August, 2015, Folio 7944 continued.....

02 Folio 7946, Item 10.00 – Request for Funding from Friends of the Bingham Manor House

Add "...Council to the principle of the project", **Delete** "for", **Add** "...consideration of ring-fencing a financial contribution towards...".
Delete "Councillor Harvey", **Add** "The Chairman". **Delete** ".....this matter would be deferred to Full Council for....". **Add** "...a formal decision with regard to the request for in principle project-support would be deferred to Full Council". **Delete** "to", **Add** "would". **Delete** "...confirm if it would support the release of such funding from the Community Chest. Possibly also refer to the Community Building Working Group to discuss in detail with Friends of the Manor House. **Add** "...to request technical advice in regard to the ring-fencing request. Any detailed discussions could be held between the Friends of Bingham Manor House and the...", **Delete** "also refer to the...".
Delete "...to discuss in detail with Friends of the Manor House". **Add** "It was **RECOMMENDED** (1) that the Full Council be asked to consider giving a decision, in principle, that it supports the Friends of Bingham Manor House Project, and (2) that, pending (1) above, the Committee determines any funding issues once considered responses had been received from Rushcliffe Borough Council."

03 Folio 7947, Item 12.00 – The Old Court House – New Electrical Fuse Board

Add "It was **RECOMMENDED** that the expenditure of £700.00 on the installation of a new fuse box be noted and approved."

04 Folio 7947, Item 13.00 – New Local Council Award Scheme

Delete "...applying for...", **Add** "that the Council applies for the Gold Quality Level Award at a cost of £150.00."

05 Folio 7948, Item 16b – Members' Allowances

Delete "to approve...". **Delete** "Allowance Policy". **Add** "1. ...Scheme be approved, and 2. That the Scheme be added to the Council Financial Standing Orders

It was

RESOLVED:-

01 To approve Budget Reports 'A' (up to the 31st July, 2015), 'B', 'C' and 'D'.

Continued...../

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015, at 7.00 p.m.**
continued.....

7.00 COMMITTEE REPORTS continued.....

(f) Policy & Resources Committee, 18th August, 2015, Folio 7944 continued.....

- 02 To approve grant aid of £444.40 to Bingham Branch, Royal British Legion for additions to War Memorial.
- 03 To approve Nottinghamshire County Council as the pension provider in line with current pension scheme arrangements.
- 04 To approve applying for Gold Quality Level Award at a cost of £150.00.
- 05 To approve adoption of Information Security Policy.
- 06 To approve adoption of Publication Scheme.
- 07 To approve Outline Programme for 2015/16.
- 08 To approve Travel & Subsistence Allowance Policy and include it as part of Council Financial Standing Orders.
- 09 Folio 7945, 8.01 – Christmas Trees

That the Clerk obtains quotations for both lit and unlit trees and that previous existing arrangements for trees be applied this year, i.e. request for an additional budget not approved.

10 Folio 7946, 10.00 – Request for Funding from Friends of Manor House

The Town Council was requested to consider decision, in principle, that it supports the project and, pending a previous decision, the Policy & Resources Committee determines any funding issues once a proper response has been obtained from Rushcliffe Borough Council.

Councillor Mrs. A. Langford declared an interest in this item and did not take part in voting.

All other Councillors unanimously agreed to support the project in principle and allow the Policy & Resources Committee to progress with Rushcliffe Borough Council.

11 Folio 7947, 12.00 – Old Court House New Electrical Fuse Board

Noted and approved.

Continued...../

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015**, at **7.00 p.m.**
continued.....

7.00 COMMITTEE REPORTS continued.....

(f) Policy & Resources Committee, 18th August, 2015, Folio 7944 continued.....

12 Folio 7948, 18.01 – Methodist Church Additional Grant Aid Request

Councillor Purdue-Horan declared an interest in this item and did not take part in voting.

This matter was originally dealt with under Policy & Resources Private & Confidential matters

All Councillors unanimously agreed not to support additional grant aid.

It was

RESOLVED that the Minutes of the meeting of this Committee be accepted.

It was

UNANIMOUSLY RESOLVED that the Reports and Recommendations of all the Committees and Working Groups referred to be approved.

8.00 REPORTS FROM COUNTY AND BOROUGH COUNCILLORS:

01 County Councillor M. Suthers

County Councillor Suthers confirmed the following:-

- He was not aware of any change in policy regarding use of Nottinghamshire County Council's land at Wynhill, i.e. no firm decisions had been made and the matter was still being investigate.
- Recycling – He fully supported Bingham Town Council's approach for additional facilities following the closure of Langar Tip and he will keep the pressure on at Nottinghamshire County Council.
- Bingham Railway Station – He will attend a meeting scheduled for the 10th September at The Old Court House.

02 Borough Councillor Mrs. S. Hull

Borough Councillor Mrs Hull confirmed she was a member of the Bingham & Radcliffe Growth Board.

Continued...../

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015, at 7.00 p.m.**
continued.....

8.00 REPORTS FROM COUNTY AND BOROUGH COUNCILLORS continued.....

03 Borough Councillor George Davidson

Borough Councillor Davidson confirmed that an Agenda item 'Land Acquisition North of the Railway off the Hammerhead Adjacent to Moorbridge Road at Bingham' was going to the Borough Council Cabinet meeting on the 8th September, 2015. This was a land transfer from the Crown Estate to Rushcliffe Borough Council for £1.00 and the Borough Council could sell the land and put receipt towards leisure facilities for Bingham. Bingham Town Council's interest in an access over the said land to Butt Field is also noted. The matter will be forwarded to the Growth Board.

9.00 OTHER REPORTS:

01 Car Park Working Group - Update (Report Appendix 'B')

It was agreed to refer this matter to the Environment Committee.

02 Community Led Plan

Councillor Mrs. Langford confirmed that the delivery and collection of the CLP questionnaires was scheduled for September. C.L.P. members would be in attendance at the Thursday Markets on the 17th and 24th September and the Farmers' Market on the 19th September.

12.00 ARTIFICIAL CHRISTMAS TREES

The Clerk confirmed that further quotations were being obtained for artificial trees.

It was

RESOLVED to approve the Policy & Resources recommendation to have real Christmas trees for 2015 and the Community Committee to follow up quotations for artificial Christmas trees.

11.00 CORRESPONDENCE:

01 Breast Screening Unit

The Clerk informed members that it had been confirmed the Breast Screening Unit would be in Newgate Street car park from the first/second week in October for approximately eight months. Members agreed that this was unacceptable due to a shortage of car-parking spaces and asked Clerk to follow up the matter, requesting that consideration be given to re-siting of the unit.

Continued...../

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015**, at **7.00 p.m.**
continued.....

12.00 OBSERVATIONS FROM MEMBERS OF THE PUBLIC:

The following issues were raised by members of the public:-

- 01 Grass Cutting – Residents were pleased with standard this year; however, dog fouling and litter is still a problem.
- 02 Warner’s Paddock - Residents support the recent announcement and hope it remains the 'gem' in the centre of Bingham for more than the twenty-one year lease suggested.
- 03 Manor House Project – Encouraged by Town Council meeting and the decision to support the application in principle.

12.00 CONFIDENTIAL BUSINESS:

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw."

- 01 PRIVATE & CONFIDENTIAL BUSINESS NOTES 82 AND 84**
- 02 METHODIST CHURCH**
- 03 STAFFING MATTERS**

As there was no further business to discuss, the meeting closed at 8.40 p.m.

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CHAIRMAN.

Date:

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015**, at **7.00 p.m.**
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Warner's Paddock, Bingham

Future Management Proposals

(Subject to Contract)

Background

The Crown Estate owns Warner's Paddock, about 4.25 acres of largely open green space in the centre of Bingham. It is situated next to the Bowling Club and grounds, also owned by The Crown Estate.

This note sets out the broad basis upon which The Crown Estate would be prepared to let Warner's Paddock to Bingham Town Council, subject to agreement between the parties and subject to contract. This is in response to local support for a more community-based approach to the management of the paddock and its continued availability for low key uses that maintain the current character of the area.

Proposals

The Crown Estate would grant a lease to the Council for the use of Warner's Paddock. The lease would be contracted out of the security of tenure provisions of Part II of the Landlord and Tenant Act 1954 as is normal practice with this type of tenancy. The indicative terms are proposed as follows:

1. Lease term – 21 years.
2. Lease rent – £100 per annum.
3. Use of the land – the land must be retained as open space and is to be regularly mown or grazed. Occasional community use for events such as fetes and fairs will be permitted. Public access for walking and dog walking will be permitted.
4. No buildings, formal sports or recreational uses or the planting of new trees/woodland will be permitted.
5. The existing use is for a pony paddock and the Crown Estate has a grazing agreement with the current occupier which does not expire until 24th March 2016, so any lease to the Council would be subject to the existing agreement.
6. Each party to pay its own legal and surveyors fees for preparing the lease.

Steve Melligan Page 2 of 2 U:\Warners Paddock - Management Proposal for Bingham Town Council - 1 Sept 2015.docx
Strategic Land Manager, The Crown Estate.

1st September, 2015.

Minutes of a meeting of **Bingham Town Council** held in The Old Court House, Church Street, Bingham, on **Tuesday, 1st September, 2015, at 7.00 p.m.**
continued.....

**REPORT TO FULL COUNCIL 1.9.15
FROM 'CAR PARK WORKING GROUP' (CPWG)**

Updates:

- A date has now been set for the meeting with Bingham businesses to discuss the current parking situation in the town. The meeting will be held on Tuesday 15th September at 2pm in the Council Chamber. This will provide them with a great opportunity to voice their concerns over parking in the town. It will also give the Town Council an opportunity to canvas local businesses on what changes they would like implemented in the future. In view of this a questionnaire is currently being drafted for distribution at the meeting. Representatives from NCC have confirmed their attendance along with Cllr Martin Suthers, however, we are still awaiting confirmation from the Crown and the Borough.
- The data from Bingham businesses with regards to staff parking habits has now been analysed confirming the findings of the 'Parking Strategy Report' which identified over 300 workers who are regularly parking within the town centre each day. With only 145 spaces in the towns car parks this is having an impact on availability of parking for shoppers.
- In light of this and as previously reported, we continue to pursue the 'contaminated land site' for a long stay parking solution. There are still ongoing issues with regards to access to the site, however, a response has been received from the Crown advising they are happy to help facilitate our aspirations and will be happy to assist where it can, provided that this is compatible with the delivery of the rest of the 'Future Bingham Plan'.

New issues arising:

- After a notice in the Town Council News last week I have received several reports of car parking related issues with the 'park and ride' issue being prevalent. Residents have reported high levels of all day parking on Willow Road, Swallow Road, Harvest Close, Porchester Road and the Mill Hill Estate. We have also received reports of pavements being blocked by car's on The Banks, Long Acre and Grove Road - All issues to be discussed at the next CPWG meeting.
- An email has been received this week advising that there are still issues with regards to Butt Field patrons parking on St. Mary's Road and Church Close.
- Several reports of delivery lorries blocking Market Street (there was another occurrence on Thursday). CPWG to look at the viability of a loading bay on Market Street.
- We have been advised that the NHS Breast Screening lorry will be arriving between the 1st & 2nd week in October and be in situ for a maximum of 8 months operating approx. 3 days per week.

Ongoing:

- Consideration of 'Drive share schemes' and more 'covered cycle stations'.
- Consultation with Crown, Network Rail, Tesco's, RBC and NCC with regards to access to the old allotment site.
- Consultation with businesses regarding car parking and further timed parking in the town centre.