



BINGHAM TOWN COUNCIL

*The Old Court House*  
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To: Councillor - G. Davidson  
" J. Eagles  
" A. Harvey  
" Mrs. S. Hull  
" Mrs. T. Kerry  
" J. Stockwood

and all other Councillors for information only.

15th October, 2014.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 21st October, 2014, at 7.00 p.m.**

Yours sincerely,

Mrs. L. Holland,  
Clerk to the Council.



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Meeting of the **Policy & Resources Committee** of the Bingham Town Council to be held in the **Council Chamber** at **The Old Court House, Church Street, Bingham**, on **Tuesday, 21st October, 2014**, at **7.00 p.m.**

**AGENDA**

1. **Apologies for Absence and Acceptance.**
2. **Declarations of Interest.**
3. **To approve and sign the Minutes of the meeting held on the 19th August, 2014, (previously circulated), including:-**
  - 01 **Matters Arising (including action points).**
4. **Budget Report 'A' up to 30.09.14. (Attached).**
5. **Accounts for Payment - Report 'B'. (To be tabled).**
6. **Accounts Paid - Report 'C'. (Attached).**
7. **Bankline payments. (Attached).**
8. **Grant Aid, including:-**
  - 01 **Bingham Town Youth Football Club – Donation re. fireworks.**
  - 02 **Bingham Rugby Football Club – Donation re. electrical remedial works.**
  - 03 **Bingham Twinning Association – Donation re. hosting of Wallenfels Youth Band, 30th October – 1st November, 2014.**
9. **The Old Court House:-**
  - 01 **To note that work to upgrade the heating system has now been completed.**
  - 02 **To note the painting of the rear exterior will not be completed until the Spring of 2015. (The contractor will honour the quotation).**
10. **To recommend approval of Risk Management Policy & Risk Register.**
11. **To update members on the change of service-provider re. telephone and broadband charges.**
12. **To consider recommendation from Environment Committee that Bingham Town Council takes on all N.C.C's. grass verges for a trial period of three years at an estimated additional cost of approximately £2,920.55.**

Continued...../



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13. Update on the application to register the Moot House as an 'Asset of Community Value'.
14. To recommend up-dating the Constitution by amending Point 36.3 re. Recording of Meetings. (Refer to copy attached).
15. Community Led Planning - Update.
16. To confirm dates of Christmas office closure.
17. Appointment of internal auditor.
18. To consider any correspondence received, including:

01 Cunningham & Lyndsey

Letter re. tree on cemetery boundary.

19. Confidential Business:-

**Public Bodies (Admission to Meetings) Act 1960:-**

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:-

**CIVIC AWARDS  
STAFFING MATTERS**



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**ACTION POINTS**

<b>AGENDA ITEM</b>	<b>DETAILS</b>	<b>ACTION TO BE TAKEN</b>
<b>Folio 6578 9.03</b>	<b>Review of Booking Policy</b>	<b>Agenda item for future meeting.</b>
	<b>Annual Inspection of sports facilities.</b>	<b>2014 Town Pavilion inspections completed. 2014 Butt Field Pavilion now completed.</b>
	<b>Tenants' rent review</b>	<b>Agenda item for future meeting.</b>
	<b>Town Pavilion</b>	<b>Review of lease and rent review.</b>
<b>6774</b>	<b>Risk Management Review</b>	<b>On-going.</b>
	<b>Membership of C.B.W.G.</b>	<b>Outstanding.</b>