



BINGHAM TOWN COUNCIL

*The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL*

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To: Councillor Mrs. K. Vallance - Chairman
" R. Bird
" Mrs. J. Costello
" A. Harvey
" Mrs. S. Hull
" Mrs. E. Hutchison
" J. Stockwood

Note: All other Councillors are invited to attend and may take part as permitted by Standing Orders.

18th January, 2017.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Personnel Committee** of Bingham Town Council to be held in the **Council Chamber** at **The Old Court House**, Church Street, Bingham, on **Tuesday, 24th January, 2017**, at **7.00 p.m.**

Yours sincerely,

Mrs. L. Holland
Clerk to the Council.

Note: A meeting of the Planning Committee at 6.45 p.m. precedes the above.



BINGHAM TOWN COUNCIL

Meeting of the **Personnel Committee** of Bingham Town Council
to be held on **Tuesday, 24th January, 2017, at 7.00 p.m.**
in the **Council Chamber** at **The Old Court House, Church Street,**
Bingham.

A G E N D A

- 1. Apologies for Absence and Acceptance.**
- 2. Declarations of Interest.**
- 3. To approve and sign the Minutes of the meeting held on the 3rd January, 2017.**
- 4. To consider Matters Arising out of the Minutes of the meeting held on the 3rd January, 2017, (for information only), if any.**
- 5. Personnel Policies and Procedures - Update including:-**
 - (a) Lone Worker Policy**
- 6. Confidential Business, including:-**

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:-

- 01 STAFFING ISSUES**
- 02 IT RELATED ISSUES**
- 03 UPDATES ON COMPLAINTS AND GRIEVANCE MATTERS**