



BINGHAM TOWN COUNCIL

*The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL*

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To: Councillor R. Bird
" Mrs. J. Costello
" A. Harvey
" Mrs. S. Hull
" Mrs. E. Hutchison
" J. Stockwood
" Mrs. K. Vallance

Note: All other Councillors are invited to attend and may take part as permitted by Standing Orders.

21st December, 2016.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Personnel Committee** of Bingham Town Council to be held in the **Council Chamber** at **The Old Court House**, Church Street, Bingham, on **Tuesday, 3rd January, 2017**, at **7.15 p.m.**

Yours sincerely,

Mrs. L. Holland
Clerk to the Council.

Twinned in friendship with Wallenfels, Bavaria, Germany



BINGHAM TOWN COUNCIL

Meeting of the **Personnel Committee** of **Bingham Town Council**
to be held on **Tuesday, 3rd January, 2017, at 7.15 p.m.**
in the **Council Chamber** at **The Old Court House, Church Street,**
Bingham.

A G E N D A

- 1. Appointment of Chair.**
- 2. Appointment of Vice Chair.**
- 3. Apologies for Absence and Acceptance.**
- 4. Declarations of Interest.**
- 5. Terms of reference.**
- 6. Programme of Scheduled Meetings.**
- 7. Review of Personnel Policies and Procedures.**
- 8. Confidential Business, including:-**

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:-

- 01 UPDATES ON COMPLAINTS AND GRIEVANCE MATTERS**
- 02 STAFFING ISSUES**
- 03 IT RELATED ISSUES**