



BINGHAM TOWN COUNCIL

*The Old Court House
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Bingham
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To: Councillor G. Davidson - Chairman
" A. Harvey
" K. Hayes-Heath
" Mrs. E. Hutchison
" Mrs. T. Kerry
" Mrs. K. Vallance

and all other Councillors for information

3rd February, 2016.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Environment Committee** of Bingham Town Council to be held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 9th February, 2016, at 7.15 p.m.**

Yours sincerely,

Mrs. L. Holland,
Clerk to the Council.

Note:-

A meeting of the **Planning Committee** at 7.00 p.m. precedes the above.

Twinned in friendship with Wallenfels, Bavaria, Germany.



BINGHAM TOWN COUNCIL

Meeting of the **Environment Committee** of **Bingham Town Council** to be held on **Tuesday, 9th February, 2016**, at 7.15 p.m. in the **Council Chamber** at **The Old Court House, Church Street, Bingham.**

A G E N D A

1. **Apologies for Absence and Acceptance.**
2. **Declarations of Interest.**
3. **To approve and sign the Minutes of the meeting held on the 1st December, 2015, (previously circulated).**
4. **To consider Matters Arising out of the Minutes of the meeting held on the 1st December, 2015, (*for information only*), if any.**
5. **To note Clerk's Update. (Attached Appendix 'A').**
6. **To consider matters in relation to parking issues, including:**
 - 01 **Update from Car Park Working Group.**
7. **To consider matters in respect of Capital Programme. (Attached Appendix 'B').**
8. **Update from Growth Board noting specifically that project to upgrade the railway bridge has been pulled.**
9. **To consider matters in relation to bus services, including:-**
 - 01 **Confirmation of new direct service from Bingham to Nottingham.**
 - 02 **Confirmation Willow Road service will not commence until 8.00 a.m. with effect from 14th February, 2016.**
 - 03 **Note meeting to be held at 2.00 p.m. on 11th February, 2016, in Cropwell Butler.**
10. **To consider Rushcliffe Borough Council's response to doorstep recycling facilities in Bingham. Update on meeting held 8th February, 2016.**
11. **To confirm order for floral arrangements. (Refer to attached report).**
12. **To consider any correspondence received, including:-**
 - 01 **Rushcliffe Borough Council Draft Waste Strategy 2016 - 2020 - Consultation**
 - 02 **Copy letter re. consideration of footpath from Margidunum Road Island to Bingham Town Centre. (Attached).**
 - 03 **Nottinghamshire County Council - Chapel Lane road closure Monday 8th February, 2016, from 07:00 hours until Friday 12th February, 2016, 17:00 hours.**

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CLERK'S UPDATE

DETAILS	ACTION TO BE TAKEN
N.C.C. Grass-cutting	Monitoring.
Restricted parking on Cherry Street/Church Street	Traffic Regulation Orders in progress
Network Rail/East Midlands Trains/Station Issues	Further meeting to be arranged.
Bingham Police Station Site	On-going – Terms of reference received from Police.
Bingham Signal Box	Nameboard was presented to BTC 12th January 2016.

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REPORT TO: ENVIRONMENT COMMITTEE

DATE: 9 FEBRUARY 2016

FORMATION OF CAPITAL PROGRAM

1. Purpose of Report

1.1 The main aim of this report is to commence the formulation of a Capital Program for the Council, as well as to recognize potential projects designed to save money in the longer term.

2 Recommendations

2.1 The Committee is requested to give initial consideration to potential projects within its terms of reference that could be included within its Capital Program or Spend to Save Program.

3. Background

3.1 There have been calls in the past for the formation of a Capital Program and with the town actively looking at its own infrastructure, large scale changes within the town and its surrounding environment and a new Council with fresh eyes, as well as the demands of the Gold Standard service required by NALC, it would seem that there is a general willingness to move forward with a Capital Program at this time. Within the Policy and Resources Work Program I had originally scheduled commencement of this process for March, however, in view of comments and discussions at the last meeting of Policy and Resources Committee, I consider it would be better to bring this item forward a cycle.

4 The Challenge

4.1 The challenge for the future is to drive transformation, to define Bingham as an attractive place to live and further improve the quality of life for all residents and businesses and increase their overall social and economic prospects, as well as enable them to participate fully in the life of the Town.

Important to the delivery of the aspirations of the Town will be:

- to support, promote and drive the role and continuing growth of the Town as a major economic driver in Rushcliffe and as a key focus for employment growth by aiding and strengthening its economic base;
- to support investment in transport infrastructure in and around the Town to lay the foundations for 'future proofing' the Towns transport infrastructure including; ensuring that the growth is in sustainable locations supported by local services and the public transport infrastructure;
- to continue to seek investment in the cultural offer and universal services such as parks, leisure and community facilities in the Town (recognizing what is within the Councils remit and what may need to be sought elsewhere or in partnership);
- to support proposals that stand out as enterprising, creative or industrious;
- to promote sustainable living in successful neighbourhoods; and
- To promote a Town where all our residents can meet their full potential and have ready access to the benefits and opportunities that a successful Town creates.

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REPORT TO: ENVIRONMENT COMMITTEE

DATE: 9 FEBRUARY 2016 continued.....

FORMATION OF CAPITAL PROGRAM

4 The Process

- 4.1 To enable the formation of a Capital Program the Council will need to consider potential capital projects suitable for a medium term plan and in doing so:
- a) Re-evaluate its position on reserves and how they are accumulated and applied;
 - b) The process by which the Capital Program may be formulated in terms of our own rules relating to governance and our Financial Standing Orders;
 - c) Consideration of a strategic vision and objectives which the Council aims to achieve (both in its own right and jointly with other organisations);
 - d) Where grants or loans may be applied;
 - e) Prioritising proposed projects. This is particularly important due to the Councils capacity issues.
- 4.2 This report is primarily focused on the starting point, (a) above.
- 4.3 The Town Clerk and Responsible Finance Officer, together with the Chair of Policy and Resources should be responsible for ensuring that a capital program is prepared/updated for consideration by the Council. No scheme should be included in the capital program unless it has been through the Policy and Resources Committee and ratified by Full Council. Once approved by Council, the appropriate Council Committee will be responsible for taking in-year decisions on the Capital Project, subject to financial and policy issues being ratified by the Policy and Resources Committee.

5 Next Steps

- 5.1 As with all processes, the simpler the better, so I would recommend our immediate actions should be as follows:
- Consideration during the January/February committee cycle by each Standing Committee of potential projects from within its own budgets and terms of reference;
 - Initial consideration of the Standing Committee suggestions, as well as its own, by Policy and Resources;
 - Recommendation by Policy and Resources Committee of an initial Capital Program, together with a timeline for future actions, to Full Council in March;
 - Policy and Resources Committee to consider any potential Capital Projects arising from the CLP final report during the March/April cycle and make recommendations to Full Council. At the same time the Committee make suggestions for any necessary changes to Financial Standing Orders and other areas of the Constitution as appropriate; and
 - Councillors hold a workshop where they consider the Capital Program and prioritise as appropriate.

Councillor Alan R Harvey
Chair of Policy and Resources Committee

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REPORT TO: ENVIRONMENT COMMITTEE

DATE: 9 FEBRUARY 2016 continued.....

ENVIRONMENT COMMITTEE – TERMS OF REFERENCE

All matters appertaining to 'physical' Bingham such as road, car parking, traffic movements, road safety, public transport, street lighting, litter problems, standards of maintenance, environmental improvements (including derelict areas), street furniture, tree planting, flower baskets, bulb planting, air quality, radon etc.

Responsible for funds held in the environment budget and recommendations to the Policy & Resources Committee on capital expenditure.

The Committee shall have four members plus the Town Mayor and Deputy Town Mayor. The Chairman to be elected at the first meeting following the Annual Council Meeting.

ENVIROMENT COMMITTEE CAPITAL PROGRAM

Item	Status	Priority	2015/16	2016/17	Budget Heading	2017/18	Budget Heading	2018/19	Budget Heading	Total Budget Req'd
<i>Capital Expenditure Item</i>										
	<i>Capital Exp (CE) or Spend to Save (\$25)</i>									
		<i>Based on 1 - 5 Scale set by Council</i>								
			<i>Amount for this year</i>	<i>Amount for next year</i>						
					<i>Where money is allocated from i.e. Reserves, loan, grant etc</i>					
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								<i>Amount for this year</i>		
									<i>Where money is allocated from i.e. Reserves, loan, grant etc</i>	
										<i>Total budget required for whole project</i>
Car Park Works Short To Med Term	CE	1	6000	6000	Gen Res	TBD	Gen Res	0	NA	12000

CAPITAL PROGRAM (EXAMPLES)

Item	Status	Priority	2015/16	2016/17	Budget Heading	2017/18	Budget Heading	2018/19	Budget Heading	Total Budget Req'd
<i>Capital Expenditure Item</i>										
<i>Capital Exp (CE) or Spend to Save (S2S)</i>										
<i>Based on 1 - 5 Scale set by Council</i>										
<i>Amount for this year</i>										
<i>Amount for next year</i>										
					<i>Where money is allocated from i.e. Reserves, loan, grant etc</i>					
						<i>Amount for this year</i>				
							<i>Where money is allocated from i.e. Reserves, loan, grant etc</i>			
								<i>Amount for this year</i>		
									<i>Where money is allocated from i.e. Reserves, loan, grant etc</i>	
										<i>Total budget required for whole project</i>
Artificial Christmas Trees	S2S	2	0	6000	Gen Res	2000	Comm Res	0	NA	8000
Pitch Research	S2S	2	0	TBD	Rec Res	0	NA	0	NA	TBD
Car Park Works Short To Med Term	CE	1	6000	6000	Gen Res	TBD	Gen Res	0	NA	12000
Replacement Van	CE	3	0	0	NA	12000	Dep Res	0	NA	12000