



BINGHAM TOWN COUNCIL

*The Old Court House  
Church Street  
Bingham  
Nottingham  
NG13 8AL*

To:- Councillor R. Bird - Chairman  
" A. Harvey  
" Mrs. A. Langford  
" A. Shelton  
" J. Stockwood  
" Mrs. C. Williams

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**Note: All other Councillors are invited to attend and may take part as permitted by Standing Orders.**

10th May, 2016.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Community Committee** of Bingham Town Council to be held in the **Council Chamber** at **The Old Court House**, Church Street, Bingham, on **Tuesday, 17th May, 2016**, at **7.15 p.m.**

Yours sincerely,

Mrs. L. Holland,  
Clerk to the Council.

**Note: A meeting of the Planning Committee at 7.00 p.m. precedes the above**



## AGENDA

1. **Appointment of Chairman.**
2. **Appointment of Vice-Chairman.**
3. **Apologies for Absence and Acceptance.**
4. **Declarations of Interest.**
5. **To approve and sign the Minutes of the meeting held on the 8th March, 2016, including:-**
  - 01 **Matters arising.**
6. **To consider matters in respect of Promotion Issues, including:-**
  - 01 **Summer Fair - Update on progress to date.**
  - 02 **Town Guide Working Group - Confirmation of Inaugural Meeting Date.**
  - 03 **Christmas Fair Working Group – Update on meeting held 5th April, 2016. (Refer to attached notes).**
7. **To consider matters in respect of policing issues, including:-**
  - 01 **Police Priority Setting Group - Update on meeting held on the 14th April, 2016.**
  - 02 **Response from Police & Crime Commissioner re. 'lack of Policing'.**
  - 03 **Financial contribution towards cost of a P.C.S.O.**
8. **To consider communications including:-**
  - 01 **Update on Communications Working Group Meeting - 8th March, 2016. (Refer to attached notes).**
  - 02 **Request from Councillors re. other forms of communication.**
9. **To consider register of persons/groups of concern.**
10. **To note website statistics for April, 2016.**
11. **To consider any correspondence received, including:-**
  - 01 **N.C.C. update on Better Broadband for Nottinghamshire Programme.**

<b>DATE AND TIME OF MEETING:</b>	<b>5<sup>TH</sup> April 2016, at 6.00 p.m.</b>
<b>NATURE OF MEETING:</b>	<b>To discuss Christmas Fair</b>
<b>IN ATTENDANCE:</b>	<b>Councillors R.Bird, A.Langford &amp; E.Hutchison</b>
<b>DECLARATIONS OF INTEREST:</b>	<b>None</b>

		<b>TO BE ACTIONED BY</b>
1.	<b>Apologies</b> –T.Kerry & C.Williams	
2.	Discussion as to the purpose of the fair i.e. was it to support the businesses or the community? Agreed a decision had to be made as to whether or not commercial stalls selling Christmas goods should stand as opposed to Charity/Community Groups doing raffles etc. Should it be held earlier at end of November and changed from Friday evening?	
3.	Artificial trees were viewed and it was agreed to <b>recommend purchase of 5ft. artificial trees at a maximum cost of £70 each.</b> Clerk confirmed that generally approx. 63 trees were required. Ie. total of £4,410.	
4.	Further discussion re location of Christmas tree a suggestion was made that it should be under The Buttercross. Clerk explained that the Christmas tree was located where it was due to a pit being installed previously along with electrics to ensure the tree was securely located. A further suggestion was to plant a real tree where the pit was. Clerk to check if RBC would allow this. Other suggestions were <ul style="list-style-type: none"> <li>• to have a nativity scene installed under The Buttercross.</li> <li>• To close the road around the Market Place in line with a map provided.</li> <li>• Stage to go in the layby opposite the “white ex local authority building” a quote for £2,200 was presented which included pa system, crew etc.</li> <li>• Is the fun fair really necessary?</li> <li>• Are charity/community group stalls necessary?</li> </ul>	<b>LH</b>
21.	Date of next meeting. tbc	

<b>DATE AND TIME OF MEETING:</b>	<b>8<sup>th</sup> March 2016 6pm</b>
<b>NATURE OF MEETING:</b>	<b>Inaugural Communications Working Group Meeting</b>
<b>IN ATTENDANCE:</b>	<b>Councillors R.Bird, A.R.Harvey, F.Purdue-Horan, A.Shelton, A.Langford, T.Kerry</b>
<b>DECLARATIONS OF INTEREST:</b>	<b>None</b>

		<b>TO BE ACTIONED BY</b>
1.	Chairman RB opened the meeting and presented a Communication discussion document (refer to attached document).	
2.	<p><b>Communications with the public:</b> Members were asked to consider “What do they want to communicate?”</p> <ul style="list-style-type: none"> <li>• <b>Noticeboards</b> – Clerk updated members on locations. Nottingham Road bus shelter near Linear Walk, Bowland Road (to be resited to edge of Wychwood Road greenspace, Grantham Road nr. bus shelter adjacent Wallenfels play area, Co-op corner and a covered noticeboard attached to end of Eaton Place. Notices are also placed in Library. Agreed to obtain quotes for 2 additional noticeboards to be located on Butt Field and top Tythby Road (Mill Hill area green space).</li> <li>• <b>Town News</b> – an article to go in confirming how to obtain BTC information ie. website, noticeboards, Town News, Office, Library etc. Frequency to remain every other month but to investigate reverting to monthly.</li> <li>• <b>Newspaper</b> – agreed Newark Advertiser attend most meetings and due to Bingham Advertiser members felt there was adequate coverage of BTC news.</li> <li>• <b>Facebook etc.</b> – agreed not necessary but publicise where and how to obtain BTC information.</li> <li>• <b>Conversations with the public</b> – agreed Councillors should be aware of how they communicate with members of the public to ensure no comebacks.</li> <li>• <b>Access to meetings</b> – agreed this was adequate as the meetings were publicized and members of the public catered for.</li> <li>• <b>Website</b> – agreed automatic newsfeed to be removed so information on right hand side only shows news directly related to Bingham. Website to be reviewed in future.</li> </ul>	
3.	Suggestion was made that a screen could be sited in Library to advertise BTC events. (Peter Gore CEO “Inspire”)	
4.	<b>Communications between ourselves</b> – generally felt that this was satisfactory due to emails, smartphones, etc.	
5.	The meeting closed at 6.55pm	
6.	Date of next meeting to fall after Community Led Plan had been published and meeting to be 6pm immediately prior to Community Committee.	

*Twinned in friendship with Wallenfels, Bavaria, Germany*

# Communication. Discussion document.

## 1) Communication with the public of Bingham

During the elections the most common comment I had from the public was that they did not know what was going on due to lack of communication. Whether this is a justified comment or not it still raises the issue that our communication with the public of Bingham needs to be looked at.

At present we have a number of communication routes with the public:

1. Notice boards in Bingham that are used to show details of meeting.
2. A newsletter which goes out with the Buttercross magazine every two months.
3. The newspapers such as the Bingham Advertiser who send a reporter to all meeting.
4. Some of our information gets to Facebook or Streetwise but none officially.
5. Spoken conversations with public when out and about.
6. Access for the public to attend our scheduled meetings.
7. Town Council web site.

Is this satisfactory?

How can we improve this? Would a regular surgery be appropriate?

If the perceived view of the public is that we are not communicating enough how can we make them aware of the methods we use?

Do we need to identify other ways of getting information to the public? What are these?

Is there a case to have a distribution system within each street? Would it be possible to identify a person in each street/area who would agree to deliver documents to a small number of houses? This could link to the Community Plan group.

## 2) Communication between ourselves.

At present we have the traditional methods of communication between ourselves:

- Spoken word
- E-mail via town council server or our own systems
- Telephone
- Written documents such as agenda and minutes

Are these sufficient to cover all needs?

Can we identify improvements to make communication more effective?

Do we need regular meetings to discuss our primary concerns and actions or are these all communicated within existing meetings?

Are there any other issues with communication we should consider? Rowan Bird July 2015